

THE UNIVERSITY OF LOUISIANA AT MONROE

Commencement Committee Minutes

April 26, 2010

Members Present: I. Amin, J. Anderson, D. Bucazala, S. Burchfield, A. Caldwell, S. Chenoweth, J. Cottingham, K. Crowley, A. Hibbetts, S. Humes, M. Koper, C. Murphy, S. Owens, K. Parker, P. Roshto, E. Williamson, R. Williamson, L. Woodard (K. Jacobi), M. Wortham.

Members Absent: L. Anderson, L. Andrews, C. Browder, M. Caldwell, P. Calk, B. Coyne, G. Dahl, T. Doke, V. Durkee, R. Fiorillo, A. Hill, P. Jones, C. Lee, M. Maroun, B. Mills, U. Ograk, K. Robideaux (for L. Ellerman), D. Stokes, S. Ward, N. White, A. Wiedemeier.

The April 26, 2010, meeting of the Commencement Committee (CC), held in Student Center 161, was called to order at 3:30 p.m. by Committee Chair Karen Crowley. The meeting was comprised of the following agenda items:

1. Welcome and Introduction of Members

Ms. Crowley welcomed all members, thanking them for their willingness to serve and their attendance at the meeting.

2. Review of Minutes – November 23, 2009

Minutes from the November 23, 2009, committee meeting were reviewed and approved (motion, Dr. Humes; second, Ms. Wortham).

3. Overview of 2010 Spring Commencement Ceremony

Ms. Crowley made the following remarks about the 2010 Spring Commencement:

- To date, we will award 797 degrees to 793 students, with 768 planning to walk; however, we expect those numbers to decrease as we remove those who did not meet degree requirements and those who will graduate *in absentia*.
- Senator Neil Riser, representing Senate District 32, will deliver the commencement address.
- Dr. Pat Hébert will be the announcer for the ceremony.
- The soloist will be Louis Nabors.

4. Preparation for Rehearsal and Ceremony

The following items were discussed in preparation for the upcoming rehearsal and ceremony:

- **Commencement information on Registrar's webpage:** Ms. Crowley noted that the Registrar's webpage now includes the letter to degree candidates, general information for guests, and information for disabled guests.
- **Times/dates for reporting:** Committee members are asked to arrive at 8:45 a.m. on May 21 (rehearsal) and at 1:00 p.m. on May 22 (ceremony).
- **Review of instructions:** Ms. Williamson directed members to the Fant-Ewing diagram for their assignments.
- **Placement of signs:** Signs will be placed in Fant-Ewing on May 21 at 7:30 a.m. by at least three pairs of Committee members. Additionally, members are needed to assist in removing seat numbers from graduates' chairs after the Saturday ceremony.
- **Student-group assistance for tasks during ceremony:** Ms. Roshto volunteered to seek students to provide assistance during the ceremony.

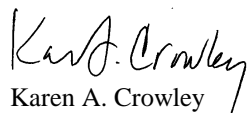
5. Other Business

- Ms. Crowley noted that, for the first time, associate's degree recipients will receive the special academic recognition of *Honors* for a cumulative GPA of 3.50-3.799 or *High Honors* for a cumulative GPA of 3.80-4.00.
- Ms. Crowley noted that the only photos taken during the ceremony will be of students as they cross the stage.
- Committee members reported that the stock of extra tassels is depleted.

6. Adjournment

There being no further business, the meeting was adjourned at 4:06 p.m.

Respectfully submitted,



Karen A. Crowley
Commencement Committee Chair and
Associate University Registrar

26 April 2010