

THE UNIVERSITY OF LOUISIANA AT MONROE

Commencement Committee Minutes April 30, 2012

Members Present: J. Anderson, L. Andrews, J. Boldin, M. Caldwell, P. Calk, J. Cottingham, K. Crowley, E. El Giar, A. Hill, S. Humes, T. Jacobus, P. Jones, D. Lanham, T. Mullone, D. Nunnery, S. Owens, D. Packer, K. Parker, C. Smith, N. White, A. Wiedemeier, E. Williamson, R. Williamson, L. Woodard M. Wortham

Members Absent: L. Anderson, D. Andrews, P. Bowers, D. Buczala, S. Burchfield, S. Chenoweth G. Dahl, T. Doke, V. Durkee, L. Ellerman, R. Hayes, M. Koper, C. Lee, A. Malta, C. Mapp, M. Maroun, C. Murphy, U. Ograk, P. Roshto, A. Sharma, K. Zimmerman

The April 30, 2012, meeting of the Commencement Committee (CC), held in Student Center 170, was called to order at 3:30 p.m. by Committee Chair Karen Crowley. The meeting was comprised of the following agenda items:

1. Welcome and Introduction of Members

Ms. Crowley welcomed members of the committee, thanking them for their attendance.

2. Review of Minutes – November 28, 2011

Minutes from the November 28, 2011, committee meeting were reviewed and approved (motion, Ms. Wortham; second, Dr. Humes).

3. Overview of 2012 Spring Commencement

Ms. Crowley made the following remarks about the 2012 Spring Commencement:

- As of this date, we will award 926 degrees, with 733 planning to walk; however, we can expect those numbers to change when we remove those who did not meet degree requirements and identify additional students who will graduate *in absentia*.
- State Representative Charles “Bubba” Chaney will deliver the commencement address.
- Dr. Bette Kauffman will be the announcer for the ceremony.
- Louis Nabors will be the soloist.

4. Rehearsal and Ceremony Dates/Times

Ms. Crowley called Committee members’ attention to the following dates and times for the 2012 Spring rehearsal and ceremony:

- Rehearsal - Friday, May 18, 2012, 9:00 a.m.; all committee members report to Coliseum 43 at 8:30 a.m.
- Ceremony – Saturday, May 19, 2012, 10:00 a.m.; all committee members report to Coliseum 43 at 9:00 a.m.

5. Preparation for Rehearsal and Ceremony

The following items were discussed in preparation for the upcoming rehearsal and ceremony:

- **Candidate/guest information:** Informational documents for students and guests are posted on the [Registrar's page](#) under the *Commencement* link.
- **Review of instructions and assignments:** Ms. Williamson directed committee members to the *Practice and Commencement Instructions for Marshals* handout and the Fant-Ewing diagram on which assignments are indicated.
- **Live web-cast of ceremony:** For the first time in our history, we will offer a live web-cast of the commencement ceremony. Chance Eppinette, Adam Taylor, and Lindsey Wilkerson were guests at today’s meeting in an effort to help finalize plans for the web-cast.

6. Other Business

No other business was introduced.

7. Adjournment

The meeting was adjourned at 4:07 p.m.

Respectfully submitted,



Karen A. Crowley, Chair
19 November 2012