

THE UNIVERSITY OF LOUISIANA AT MONROE

Commencement Committee Minutes November 28, 2011

Members Present: J. Anderson, D. Andrews, S. Burchfield, P. Calk, S. Chenoweth, J. Cottingham, K. Crowley, V. Durkee, E. El Giar, S. Humes, T. Jacobus, P. Jones, M. Koper, D. Lanham, A. Malta, T. Mullone, C. Murphy D. Nunnery, D. Packer, K. Parker, K. Robideaux (for L. Ellerman), P. Roshto, N. White, A. Wiedemeier, E. Williamson, R. Williamson, M. Wortham

Members Absent: L. Anderson, L. Andrews, J. Boldin, P. Bowers, D. Buczala, M. Caldwell, G. Dahl, T. Doke, R. Hayes, A. Hill, C. Lee, C. Mapp, M. Maroun, U. Ograk, S. Owens, A. Sharma, C. Smith, D. Stokes, L. Woodard, K. Zimmerman

The November 28, 2011, meeting of the Commencement Committee (CC), held in Student Center 170, was called to order at 3:30 p.m. by Committee Chair Karen Crowley. The meeting was comprised of the following agenda items:

1. Welcome and Introduction of Members

Ms. Crowley welcomed members of the committee, thanking them for their attendance.

2. Review of Minutes – April 18, 2011

Minutes from the April 18, 2011, committee meeting were reviewed and approved (motion, Dr. Humes; second, Dr. Anderson).

3. Overview of 2011 Fall Commencement

Ms. Crowley made the following remarks about the 2011 Fall Commencement:

- As of this date, we will award 713 degrees, with 542 planning to walk; however, we can expect those numbers to change when we remove those who did not meet degree requirements and identify additional students who will graduate *in absentia*.
- Mayor Jamie Mayo will deliver the commencement address.
- Dr. Pat Hébert will be the announcer for the ceremony.
- Louis Nabors will be the soloist.

4. Rehearsal and Ceremony Dates/Times

Ms. Crowley called Committee members' attention to the following dates and times for the 2011 Fall rehearsal and ceremony:

- Rehearsal - Friday, 12/16/2011, 9:00 a.m.; all committee members arrive by 8:30 a.m. for meeting in Coliseum 43; members hanging signs arrive by 7:00 a.m.
- Ceremony – Saturday, 12/17/2011, 10:00 a.m.; all committee members report to Coliseum at 9:00 a.m.

5. Preparation for Rehearsal and Ceremony

The following items were discussed in preparation for the upcoming rehearsal and ceremony:

- **Candidate/Guest Information:** Informational documents for students and guests are posted on the [Registrar's page](#) under the *Commencement* link.
- **Review of instructions and assignments:** Ms. Williamson directed committee members to the *Practice and Commencement Instructions for Marshals* handout and the Fant-Ewing diagram on which assignments are indicated.

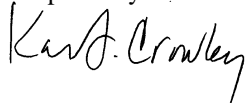
6. Other Business

No other business was introduced.

7. Adjournment

The meeting was adjourned at 3:52 p.m.

Respectfully submitted,



Karen A. Crowley, Chair
28 November 2011