

THE UNIVERSITY OF LOUISIANA AT MONROE

Commencement Committee Minutes November 18, 2013

Members Present: F. Adams, J. Anderson, D. Bernard, S. Burchfield, P. Calk, C. Campbell, J. Cottingham, K. Crowley, G. Dahl, T. Doke, D. Golemon, F. Gregory, L. Hopper, C. Hummel, D. Lanham, S. Mahon, A. Malta, M. Mazza, K. McCrary, R. Minton, M. Mobley, T. Mullone, C. Murphy, A. Netterville, L. Pace, A. Sharma, C. Smith, R. Stewart, C. Strickler, C. Strunk, M. Thomas, A. Walker, E. Williamson, R. Williamson, J. Wood, M. Wortham

Members Absent: L. Anderson, J. Boldin, P. Bowers, Y. Camper, D. Davis, E. El Giar, J. Feldhaus, D. Glaze, R. Hayes, C. Lee, C. Mapp, P. Miller, J. Pope, P. Roshto, D. Stokes, D. Sumner, R. Thurlkill, K. Whorton, A. Wiedemeier

The November 18, 2013, meeting of the Commencement Committee (CC), held in Student Center 161, was called to order at 3:30 p.m. by Committee Chair Karen Crowley. The meeting was comprised of the following agenda items:

1. Welcome

Ms. Crowley welcomed all members and made specific remarks to acknowledge new members. Members introduced themselves, and Ms. Crowley gave a brief explanation of the committee's purpose.

2. Review of Minutes – April 22, 2013

Minutes from the April 22, 2013, meeting were reviewed and approved (motion, Ms. Thomas; second, Ms. Wortham).

3. Overview of 2013 Fall Commencement

Ms. Crowley made the following remarks about the 2013 Fall Commencement:

- As of this date, we will award 660 degrees, with 508 candidates planning to walk.
- Dr. Chris Michaelides will be the announcer for the ceremony.
- Russ Givens will be the soloist.
- We will award three honorary doctorates. Because of the time required to read their citations, a formal commencement address will not be delivered.

4. Rehearsal and Ceremony Dates/Times

Ms. Crowley called committee members' attention to the following dates and times for the 2013 Fall rehearsal and ceremony:

- Rehearsal - Friday, December 6, 2013, 9:00 a.m.; all committee members report to Coliseum 43 at 8:30 a.m.
- Ceremony – Saturday, December 7, 2013, 10:00 a.m.; all committee members report to Coliseum 43 at 9:00 a.m.

5. Preparation for Rehearsal and Ceremony

The following items were discussed in preparation for the upcoming rehearsal and ceremony:

- **Review of instructions and assignments:** Ms. Williamson directed committee members to the *Practice and Commencement Instructions for Marshals* handout and the Fant-Ewing diagram on which assignments are indicated.
- **Volunteer Sign-Up:** Committee members were asked to volunteer to hang/remove signs and labels, as well as distribute rehearsal packets.
- **Candidate/guest information:** Informational documents for students and guests are posted on the [Registrar's page](#) under the *Commencement* link.

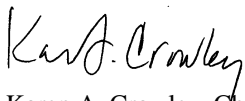
6. Other Business

There was no other business brought forward.

7. Adjournment

The meeting was adjourned at 4:11 p.m.

Respectfully submitted,



Karen A. Crowley, Chair
18 November 2013