



## General Education Committee Minutes

Date 09/25/2018 Start Time 2:00 PM Adjournment Time 3:00 PM Location Walker 1-47  
 Type of Meeting  Regular  Special

<b>CHAIR</b>	Chris Michaelides
<b>SECRETARY</b>	Chris Michaelides
<b>ATTENDEES</b>	Jason Constant, Meredith McKinnie, Kathie Smart, Stacy Starks, Rick Stevens, Jason Smith, Allison Thompson
<b>ABSENT (EXCUSED)</b>	Pujan Dahal, Matthew James (both attended alternate meeting on 9-27 at 8:00 AM)

### Agenda

<b>GENERAL ANNOUNCEMENTS</b>		
Next meeting: 2:00 PM on Tuesday, October 16 in the Dean's Conference Room.		
<b>DISCUSSION TOPICS</b>		
<ol style="list-style-type: none"> <li>1. Review of goals and present status of the committee's work</li> <li>2. Selection of applicable courses for assessment</li> <li>3. Identification of course assignments for assessment in selected courses</li> <li>4. Definition of successful outcomes</li> <li>5. Meeting schedule</li> </ol>		
<b>CONCLUSIONS</b>		
<ol style="list-style-type: none"> <li>1. Chris Michaelides reviewed the GEC's work last year and goals for this year, particularly in the fall. The committee defined learning outcomes within each learning domain of the Core Curriculum, and completed the task of identifying courses that address these outcomes.</li> <li>2. The next task for the GEC is to select courses to assess within each learning outcome from the list of applicable courses. Allison Thompson circulated an updated table indicating courses for which assessment data is already being gathered on a pilot basis and in consultation with the instructors: MATH 1016, PHYS 1001, PHYS 2007, PHYS 2008, ENGL 1001, ENGL 1002, COMM 1001, COMM 2001, HIST 2001, and MUSC 1091.</li> <li>3. The GEC should focus on course assignments whose evaluation criteria align at least partially with Core learning domains and outcomes. Evaluation instruments used by instructors to grade assignments need not be modified to accommodate the GEC's criteria. Instructors will be asked to identify appropriate assignments and to convert their evaluations to the assessment categories in the GEC's rubric (Exceeds Expectations, Meets Expectations, Partially Meets Expectations, and Not Yet Meets Expectations).</li> <li>4. The committee needs to define successful outcomes. As an example, Allison Thompson suggested a goal statement such as "75% of students will meet or exceed expectations in all domains." The committee will continue to discuss this question.</li> </ol>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ol style="list-style-type: none"> <li>1. Several committee members will review courses within their areas of expertise from the list of all applicable courses (in all learning domains where they appear). They may look at course syllabi and contact instructors for more information on student work that might be assessed. Matthew James will focus on Fine Arts courses, Meredith McKinnie on Humanities courses, Kathie Smart on Math and Sciences courses, and Rick Stevens on Social Sciences courses.</li> <li>2. Remaining committee members will explore the question of how to define successful learning outcomes and share their findings at the next meeting.</li> </ol>		

Approved by committee/council chair  Yes on