



Institutional Review Board (IRB) Minutes

Date 08/12/2019 Start Time 3:00 AM Adjournment Time 4:45 AM Location Sandel 209
 Type of Meeting Regular Special

CHAIR	Carl Thamelng
SECRETARY	Carl Thamelng
ATTENDEES	Dr. Wendy Bailes, Dr. Yiting Chu, Dr. Debra Craighead, Ms. Donna Eichhorn, Dr. Catherine Estis, Dr. Srimi Garlapati, Dr. David Hale, Dr. Liz Lafitte, Dr. Carl Thamelng, Chair, Dr. Stan Williamson, Ms. Judith Naslund, OSPR Liason, Dr. John Sutherlin, Director of OSPR
ABSENT (EXCUSED)	none to report

Agenda

GENERAL ANNOUNCEMENTS		
<p>Introductions, In subject line include IRB Proposal #, send reviews to Ms. Naslund, next meeting dates were announced, a new community members will be invited/recruited to represent the community on the IRB and Dr. Thamelng will contact specific individual members on the IRB to serve as Vice Chair and Secretary.</p>		
DISCUSSION TOPICS		
<ol style="list-style-type: none"> 1. Dr. John Sutherlin, Director of OSPR addressed Board Members about his role and issues/expectations relevant to IRB's charge 2. IRB Policies and 3 Updates to the IRB website and 4.Full board reviews of IRB978 and IRB981 		
CONCLUSIONS		
<ol style="list-style-type: none"> 1.three potential IRB policies were discussed, two were accepted and one rejected 2. a statement will be added to the "use of students in research" document on the IRB website requiring the PI to secure a statement (an email message will be fine) from Professors who have agreed to have his/her students participant in the PI's study, especially and more specifically in proposals where the PI has explicatedly stated extra credit options will be made available to student participants. 3. IRB978 was approved. 4. IRB981 was not approved. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Approved by committee/council chair Yes on 8/15/2019