### 2019-20 ULM Commencement Committee

## **End-of-Year Report**

# April 1, 2020

I. Committee Meetings and Work Dates

Co-Chairs work throughout the semester with preparation with a separate time line.

- A. Fall 2019
  - a. September 10, 2019 (Co-chairs meeting with Dr. Ruiz for planning of commencement)
  - b. October 22, 2019 (Co-chair and sub-committee meeting for planning of commencement assignments)
  - c. November 18, 2019 (Committee meeting)
  - d. December 2, 2019 (Meeting with Shane Dykes regarding Fire Marshall requirements)
  - e. December 12, 2019 (Work date venue preparation)
  - f. December 13, 2019 (Work Date rehearsal)
  - g. December 14, 2019 (Work Date ceremony)
- B. Spring 2020
  - a. March 2, 2020 (Co-chairs, Physical Plant representatives, and Police Dept representatives meeting with Dr. Ruiz regarding Commencement plans)
  - b. March 3, 2020 (Co-chairs, Physical Plant representatives, Shane Dykes, and Fire Marshall meeting regarding safety requirements for Commencement)
  - c. March 3, 2020 (Co-chairs and Police Department representatives meeting regarding Fire Marshall's requirements for Commencement)
  - d. March 11, 2020 (Survey for electronic discussion/plans for Spring Commencement among the committee members regarding allowed number of people on coliseum floor per Fire Marshall and potential to move faculty to the stands per Dr. Ruiz' suggestion)
  - e. March 18, 2020 (Survey for electronic discussion/plans for Spring Commencement among the committee members regarding postponing the ceremony due to the COVID pandemic)
  - f. March 31, 2020 (Co-chairs, Alberto Ruiz, Nick Bruno, Michael Camille, Anthony Malta, Patti Calk, Kelsey Bohl, and Lakeyn Bolfing Zoom meeting regarding postponement of Spring 2020 Commencement due to Covid-19)

- II. Issues Addressed/Action Taken (Completed)
  - A. Updated Hood Trim Color Guide for Regalia and updated on commencement web site. – See page 2
  - B. Spring 2020 Commencement Ceremony postponed to August 8, 2020 to be combined with Summer 2020 Commencement due to COVID-19. Fall 2020 Commencement to include Fall graduates only. Resume combined Summer and Fall Commencement in 2021.



### III. Issues Addressed/Action Taken (Incomplete)

### N/A

Respectfully Submitted,

Morgan Fitch and Patti Calk Commencement Co-Chairs