



Academic Innovation Center (AIC) Council Minutes

Zoom link:

Date 11/19/2020 Start Time 11:00 AM Adjournment Time 11:39 AM Location <https://ulm.zoom.us/j/91392057181>

Type of Meeting Regular Special

CHAIR	Tarrieck Rideaux
SECRETARY	Michelle Zagar
ATTENDEES	Tarrieck Rideaux, Todd Murphy, Shannon Banks, Rebecca Yantis, Eugenie Ardoin, MKay Bonner, Michelle Zagar, Rebecca Yantis, Leigh Hersey, Heather Pilcher
ABSENT (EXCUSED)	Judy Fellows

Agenda

GENERAL ANNOUNCEMENTS		
Given that we are nearing the end of the semester, we have an expedited timeline for this meeting's agenda items.		
DISCUSSION TOPICS		
<ol style="list-style-type: none"> 1. AIC Awards: Applications for these grants are usually due at the beginning of November. Given the expedited timeline for the application process and ongoing stressors related to COVID-19, Council members expect fewer submissions this year. The funding amount available for awards is the same as last year. Last year, we allocated approximately \$3000 per award. If fewer awards are received, we may be able to allocate more funds per award. Following announcement, award recipients will have the remainder of the Spring 2021 semester to spend funds. 2. University Week: Dr. Fellows was unable to join the meeting so the Council Chair shared a draft schedule and asked for session suggestions. 3. AIC Council Secretary nomination: Rebecca Yantis nominated Michelle Zagar. 		
CONCLUSIONS		
<ol style="list-style-type: none"> 1. AIC Award proposals will be due by the end of University Week--January 8, 2021. 2. Given the need for adaptation to alternate means of/virtual course delivery, the Council will give preferential consideration to AIC Award proposals focused on, but not restricted to: (1) innovative approaches to virtual instruction, particularly during the COVID-19 pandemic; (2) research supporting effective approaches to online education, particularly during the COVID-19 pandemic. 3. AIC Council will meet the week of January 11, 2021 to review proposals. 4. Session recommendations for University Week included: (a) address by our new President Ron Berry; (b) COVID-19 safety updates (Shane Dykes) and updates on COVID-19 information to communicate to students (Dr. Ruiz); (c) SACSCOC; (d) more Moodle sessions (Kim Dismukes); (d) professional development related to online teaching (Katie Dawson); (e) gen ed assessment (Allison Thompson); (f) library updates related to changes in access to resources due to COVID (Megan Lowe); (g) Computing Center & Zoom updates for continued online education (Greg Andrews); (h) mental health session on COVID-related stress (Karen Foster) 5. Members recommended the following additional suggestions related to the University Week schedule: (a) include the deadline for AIC Grant applications on the University Week calendar; (b) schedule live sessions with recordings posted later for on-demand access to improve participation; (c) set up a Moodle page for uploading of recorded sessions and possibly other developmental videos on topics in a manner similar to the ULS summer series for on-demand access; (d) schedule breaks between sessions during the day 6. Michelle Zagar accepted the nomination as Council Secretary. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

<ol style="list-style-type: none"> 1. AIC Award program announcement will be sent to faculty today. 2. A Doodle poll will be sent to Council members to schedule the next meeting for the week of January 11, 2021. 3. Contact suggested speakers for University Week. 4. Update University Week schedule draft. 5. Send template for committee minutes to Council Secretary. 6. Prepare meeting minutes. 	<ol style="list-style-type: none"> 1. Tarrieck Rideaux 2. Tarrieck Rideaux 3. Tarrieck Rideaux 4. Tarrieck Rideaux 5. Tarrieck Rideaux 6. Michelle Zagar 	<ol style="list-style-type: none"> 1. 11/19/20 2. 1/4/21 3. 12/18/20 4. 1/4/21 5. 11/25/20 6. 11/25/20
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Approved by committee/council chair Yes on