



Innovation Center Council

Minutes

Date 01/20/2017 Start Time 10:00 AM Adjournment Time 11:00 AM Location AIC, WALK 1-137
 Type of Meeting Regular Special

CHAIR	Joydeep Bhattacharjee & Cliff Tresner
SECRETARY	Mary Elizabeth Bridges
ATTENDEES	Paula Griswold, Mara Loeb, Tommie Church, Kris Bista, Tammy Johnston, Charles Hughes, Girish Shah
ABSENT (EXCUSED)	Bob Eisenstadt

Agenda

GENERAL ANNOUNCEMENTS	
The council met to discuss the upcoming AIC grant opportunity and AIC furniture.	
DISCUSSION TOPICS	
<p>The meeting agenda included 5 agenda items:</p> <ol style="list-style-type: none"> 1. Changes to the Council 2. Formation of sub-committees 3. Room usage 4. Grant Application 5. Events <p>1. The council is welcoming a new member from Pharmacy, Girish Shah. Chris Gissendanner is resigning as he is taking a new position on campus. Cliff received a course overload last semester for his work as co-chair and Joydeep is on course release this semester and acting as the primary point of contact.</p> <p>2. Based on the mission and vision of the center, the council will be forming sub-committees: Grants, Furniture, and Guest Speakers-Other AIC centers. The Grants sub-committee members will be Cliff Tresner, Tammy Johnston, Girish Shah, and Bob Eisenstadt. The Furniture sub-committee members will be, Paula Griswold, Mara Loeb, and Tommy Church. Kris Bista will take the sole lead on the Guest Speakers-Other AIC centers, gathering data to report back to the council.</p> <p>3. The question was presented to council co-chairs: On a typical day, what do you imagine might be happening in Walker 1-137? The council all agreed this item was discussed in previous meetings and stated it would be a neutral place for faculty to exchange ideas and information. In order to move forward with the mission and vision furniture needs to be purchased for the space and events scheduled/planned. This information will be shared with Academic Affairs.</p> <p>4. A draft grant application was presented to the council and all agreed to move forward with it. The application will be posted on the AIC website and an email from the council chairs will be sent out to all faculty. The deadline to apply for the grant is February 20th. It was proposed that \$2,000 can be awarded to 5 recipients. The money must be spent during this fiscal year (June 30, 2017).</p> <p>5. Kris Bista offered to take the lead in planning an event for the AIC this spring. He will be contacting a colleague that would come (either in person or via Skype) to discuss ideas or activities for the Innovation Center. He will follow up with an email to the committee once something is scheduled.</p>	

CONCLUSIONS		
The meeting adjourned with a charge to continue working an event for spring and gathering pricing/ideas for furniture.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The meeting adjourned with a charge to continue working an event for spring and gathering pricing/ideas for furniture.	Mara Loeb, Tommie Church, Paula Griswold	
The grant subcommittee will layout application criteria and forms for the AIC grant and will post to the AIC website by the next scheduled meeting.	Cliff Tresner, Tammy Johnson, Girish Shah, Bob Eisenstadt	02/03/17
Kris Bista will have information on guest speakers	Kris Bista	

Approved by committee/council chair Yes on 03/20/17