



University Advising Committee

Minutes

Date 05/17/2017 Start Time Adjournment Time Location SSC Conference Room
 Type of Meeting Regular Special

CHAIR	Barbara Michaelides
SECRETARY	Patti pate
ATTENDEES	
ABSENT (EXCUSED)	

Agenda

GENERAL ANNOUNCEMENTS		
Committee members reviewed and approved the minutes of the previous meeting.		
DISCUSSION TOPICS		
<ol style="list-style-type: none"> 1. Committee members discussed advising needs of honors students and student-athletes. 2. Committee members reviewed actions of each Thursday during PREP advising. 3. Committee members reviewed the advising web page and suggested updates. 4. Committee members reviewed forms. 5. Committee members reviewed and discuss the beginning freshman schedule of classes to be used during PREP. 6. A cell phone list was shared among members with important numbers for use during PREP advising. 7. The process for advising incoming freshmen that do not attend PREP was reviewed. Recruitment will approve and send names to SSC Director, who will then distribute to advisors. Advisors will then reach out. 8. Developmental Math and English information was share with committee members. Members are charge with getting this information to faculty advisors. 9. There was discuss of the summer boot camp. 10. Information needed to give to PREP advisors was colleged. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Approved by committee/council chair Yes on