University of LOUISIANA at Monroe

Calendar Committee

Minutes

Date 08/11/2014 Start Time 3:00 PM Adjournment Time 4:00 PM Location Lib 622

Type of Meeting ☒ Regular ☐ Special

CHAIR	Dr. McCown
SECRETARY	Dr. Barnett
ATTENDEES	Dr. Camille, Ms Everett, Dr. Hill, Ms. Jefcoat, Ms. Johnston, Ms Landrum Mr. Malta, Mr. Russ, Ms. Walker
ABSENT (EXCUSED)	

Agenda

GENERAL ANNOUNCEMENTS
Calendar Needs to be complete by early January

DISCUSSION TOPICS
Prior experiences of Calendar Committee, Software, Need to wait on Ouachita School Schedule, Thanklessness of task

CONCLUSIONS
Committee wants to meet electronically, wants chair subcommittee to run calendar and then approve it

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Run calendar	McCown	10/25/14

Approved by committee/council chair B McCown 8/14/14
Signature Date

Template revised August 2013