



# Council for Teacher Education

## MINUTES

AUGUST 11, 2008

3:30 PM – 4:30 PM

LOCATION/STRAUSS HALL, ROOM 258

<b>ACTING CHAIR</b>	Beverly Flowers – Gibson
<b>ATTENDEES</b>	Beverly Flowers – Gibson, Debbie Troxclair, Charles Holloway, Sean Chenoweth, Sharon Cruse, Jean Cottingham, Debra Jackson, Rhonda Mann, Jim Reifinger, Rochelle Gilbert, Donna Rhorer
<b>ABSENT (EXCUSED)</b>	John Sutherlin (meeting in Baton Rouge), Mark Doherty (meeting in Baton Rouge), Beth Smith (conflicting meeting on campus)

Agenda topics: 1. Welcome & Introduction, 2. Minutes from 8-13-2007 meeting, 3. Rotation Policy & Purpose of the Council, 4. Letter to College of A & S Dept. Heads, 5. Specialty Area Reports (SPA) for Accreditation, 6. Advising Concerns for secondary & multilevel education majors, 7. Undergraduate exit survey – Fall 2007 results from Taskstream

<b>DISCUSSION</b>	<b>General Announcements</b>	
	Next meeting time will be sent via e-mail to council members by the chair. We will meet at the beginning of the Spring 2009 semester to review Undergraduate Exit Survey data and discuss Fall 2008 survey data.	
<b>DISCUSSION</b>	<b>Letter to the College of Arts and Sciences Department Heads.</b>	
	The letter requested for one content specific observation for each department to help evaluate graduating students.	
<b>CONCLUSIONS</b>	There were positive responses from the College of Arts & Sciences Departments agreeing to help in the final evaluation process. Most departments identified at least one faculty member to conduct content observations for student teachers.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Action Items Here	Responsible Person Name	Deadline Here
<b>DISCUSSION</b>	<b>Specialty Area Reports for Accreditation – content knowledge portions – update</b>	

Dr. Kevin Unter (Political Science) volunteered to help prepare teachers for the Praxis test. He conducted the first workshop on July 26, 2008 for social studies education majors.

**CONCLUSIONS** This is an area that could be further developed. Assistance/workshops provided by content specialists from the College of Arts & Sciences are encouraged.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Action Items Here	Responsible Person Name	Deadline Here

**DISCUSSION** Advising Concerns for secondary & multilevel education majors.

The council would like to help solve or reduce advising problems associated with secondary & multilevel education majors.

**CONCLUSIONS** Create a handbook to assist advisors in the College of Arts and Sciences and The College of Education to keep Education majors on track for graduation and certification.

FlightPath might be programmed to alert advisors about inappropriate course substitutions for Education majors. This is possibly the preferred solution to the problem if FlightPath programmers could accomplish the task.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Chair will contact persons in charge of FlightPath to inquire about the proposed solution.	Chair	None established

**DISCUSSION** Task Stream 2007 Results

The Chair distributed the 2007 Undergraduate Exit Survey results from education majors. The Chair asked that we read and analyze the Data for patterns to be discussed at the next Council meeting

**CONCLUSIONS** At the next scheduled meeting the Council will discuss the details of the survey results. This analysis is helpful to identify areas for program improvement in the teacher preparation programs.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Council members are to examine the Undergraduate Exit Survey results and be prepared to discuss them at the next Council meeting	Council members	Next meeting – scheduled for Spring 2009