General Education Assessment Committee

Minutes

Date	10/30/2014	Start Time	12:00 PM	Adjournment Time	12:55 PM	Location	CAES Dean's Office Walker 1-45

Type of Meeting ☒ Regular ☐ Special

CHAIR	Michael Camille
SECRETARY	Jordan Anderson
ATTENDEES	Jeff Anderson, Michael Chenoweth, Allison Thompson, Jeffrey Hendrix, Jordan Anderson, Michael Camille, Anna Netterville, and Harrison Winter
ABSENT (EXCUSED)	Kilian Garvey and Jana Giles

Agenda

GENERAL ANNOUNCEMENTS

Reviewed University-Level Committee Data Sheet and Guidelines for University Committee Officers. See attached guidelines.

DISCUSSION TOPICS

1. The committee elected Jordan Anderson as Secretary of the General Education Assessment Committee for this term.
2. The committee voted that there will be a three term limit for each committee member on the member rotation policy. The committee will stagger two people off of the committee each year. Permanent members are as follows: Student; Chair; Director of Assessment and Evaluation; Executive Vice President representative; and Dean of Arts, Education, and Sciences. The rotation policy for each member will be as follows: 2014-2015: Jeff Anderson and Michael Chenoweth; 2015-2016: Kilian Garvey and Jana Giles; 2016-2017: Anna Netterville and Jordan Anderson. This policy was approved and agreed on by the committee.
3. The committee reviewed the 2013-2014 preliminary assessment results. The committee will ask certain departments why certain courses fell below or around 50%. See the attached results.
4. Allison Thompson explained and distributed the assessment review process and assignment.

CONCLUSIONS

The committee will meet in the Spring to discuss the assessment and evaluation plans.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The committee received assessment assignments to review assessment and evaluation plans for general education courses.	Each committee member	12-1-14

Approved by committee/council chair _____ Nov 14, 2014
Signature Date