



Innovation Center Council

Minutes

Date 04/25/2017 Start Time 3:30 PM Adjournment Time 4:30 PM Location AIC, WALK 1-137
 Type of Meeting Regular Special

CHAIR	Joydeep Bhattacharjee & Cliff Tresner
SECRETARY	Mary Elizabeth Bridges
ATTENDEES	Joydeep Bhattacharjee, Cliff Tresner, Mara Loeb, Charles Hughes, Tommie Church, Paula Griswold, Mary Elizabeth Bridges
ABSENT (EXCUSED)	Robert Eisenstadt, Girish Shah, Tammy Johnston

Agenda

GENERAL ANNOUNCEMENTS	
The council met to discuss what the subcommittees suggest for Fall 2017.	
DISCUSSION TOPICS	
<p>The meeting agenda included 2 items:</p> <ol style="list-style-type: none"> 1. Subcommittee Reports 2. Shaping the Fall (events) <p>1. Subcommittee Reports Before the subcommittees (Academy, Publicity, Planning) gave their report, Mara Loeb and Tommie Church shared an update on the furniture. At this time, Mara is working with the state contract vendor and the latest quote (not including lounge furniture) is approximately \$4,100. The council understands all items must be ordered and paid for by June 30th. Tommie Church is planning to contact the Physical Plant to find out if they assemble furniture and also get a cost estimate on building the table that will be mounted on the brick wall. Mary Elizabeth Bridges is checking on the cost of a lectern for the room and will share at the next meeting.</p> <p>The subcommittees met prior to this meeting, and shared with the council what they discussed:</p> <p>The Academy (Paula Griswold, Robert Eisenstadt, and Girish Shah) shared ideas to recruit new faculty to the Academy and engage existing faculty. The council discussed a suggested process for membership in the Academy:</p> <ol style="list-style-type: none"> a. All faculty and staff are invited to participate in the events hosted by the AIC. b. A checklist will be created that if completed by faculty and staff, they would become Academy members. c. Once they are members of the Academy, council members would nominate from that group to be fellows. d. The Dean’s/Supervisors of the faculty and staff fellows will be notified and asked to nominate/select one to become a council member. e. The existing council members rotate off and will be replaced by new council members. <p>Being invited to be a fellow and council member should be presented as an honor. Participating in the Academy could count as service for tenure and promotion.</p> <p>The Publicity/Marketing committee (Mara Loeb and Tommie Church) is currently focused on completing the furniture purchase for the AIC. Council members suggested the Publicity/Marketing committee look in to contacting John Sutherlin to find out how we can create a “one-stop-shop” to publicize faculty research in order to promote collaboration.</p>	

2. Shaping the Fall (events)

The Planning committee (Tammy Johnston, Charles Hughes, and Kris Bista) outlined event ideas for the fall semester:

August: During University Week, the grant recipients will be expected to present on their use of funds/research. The Planning Committee will contact Marilyn McIntosh to be included in the University Week schedule.

September: Innovative teaching presentation. Krist Bista will work to find an external presenter and also reach out the ULM Teaching Excellence Award Winner.

October: TBD

November: Innovative Grant/Collaboration presentation

CONCLUSIONS

The council will continue to plan at the next meeting (5/5) and finalize ordering of furniture.

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

All council members

All members

05/05/2017

Approved by committee/council chair Yes on 05/05/17