University of Louisiana at Monroe IT Steering Committee

Minutes
August 11, 2008
1:00 2:00
SUB 162

- **Welcome 2008 – 2009 Kickoff.**

- **Tom Whatley gave updates on projects of interest:**
    - **Banner** – Contracts finally approved. Kickoff meetings have occurred and project is moving forward.
        - Hardware, system software and application software installed.
        - Training has begun for technical personnel
        - Subcommittees formed to being Data Standards and Report definition work.
        - Functional training and consulting to begin late September.
    - **Portal** – Uportal implementation progressing. Notice should occur next week relative to availability to faculty and staff.
    - **Zimbra-** now available campus wide (with exception of administrators on Exchange). Still working on enhancements and training. Still working out details relative to use of "smart phones" and making these features available to all constituents.

- **Old Issues:**
    - Discussed the release of Office 2007. Tom stated that he believed available and supported by the Center, but would verify and have a notice.
    - Eric initiated discussion relative to the progress of migration from Banner to Moodle.
        - Should IT Steering form a committee to discuss issues and determine if University's commitment to Moodle is acceptable?
        - Opinions both pro and con raised.
        - Determined that this was more of a functional issue than technical and recommended Eric discuss with Electronic Learning Committee.

    - Mike Beutner presented a list of suggestions for consideration. (See http://ulm.jot.com/IT_Steering)
        - Common computer lab software across campus.
            - Considered to be a good idea. Gene Eller made a motion to have Mike update his list and present at the next meeting for consideration. Seconded by Rick Stevens. Carried unanimously. Suggestion made and concurred with for Mike to make this list available via the committee listserv for consideration before the meeting.

- Method for providing cascading supply of computers for labs and faculty.
  - Committee aggress that idea is promising; however, issues arise when discussing use of equipment purchased via STAP funds being "surplused" to faculty.
  - Eric and Tom to research regarding STAP.
- Email kiosk devices campus wide.   To be considered.

- **New Issues:**
  - **LONI** – the University is currently connected and utilizing for both research and commercial applications.
    - Watching to make certain that availability is satisfactory for use as University's primary bandwidth provider.
    - Have not made general announcement as this is a recent development and are currently working on issues relative to redundant access from BellSouth.
    - Hope to retain our BellSouth 45m connection for redundancy and possible load balancing.
  - Strategic Plan – Bill Barnett ask if the University had an IT Strategic Plan. Tom indicated that one did exist, but was not aware of how current it was or if was documented.   Indicated he would find whatever available and provide to the committee.

Members in attendance:
Benny Blaylock
Bill Barnett
Camile Currier
Chris Ringo
Craig White
Donna Glaze
Eric Pani
Gene Eller
Lon Smith
Michael Beutner
Rick Stevens
Tom Whatley