



Institutional Effectiveness Committee

Minutes

Date 12/02/2015 Start Time 10:30 AM Adjournment Time 12:00 PM Location ULIB 640
 Type of Meeting Regular Special

CHAIR	Eric Pani
SECRETARY	Allison Thompson
ATTENDEES	Joydeep Bhattacharjee, Marc Anthony Calhoun, Michael Camille, Leonard Clark, Kelli Cole, Jessica Dolecheck (guest), Chris Gissendanner, Jeff Hendrix
ABSENT (EXCUSED)	Camille Currier and Don Smith

Agenda

GENERAL ANNOUNCEMENTS		
Chair re-capped progress from previous meeting and explained that group discussion to create the institutional evaluation plan would continue. Dr. Jessica Dolecheck was introduced to the group as a guest for the meeting; she will be the incoming Academic Fellow for the office of the Vice President for Academic Affairs for spring 2016.		
DISCUSSION TOPICS		
Because several members were absent for the previous meeting, the chair confirmed that they approved of the goals and objectives finalized in the previous meeting and circulated to all members with the meeting minutes. Everyone confirmed approval. Members began discussion of the draft lists of potential measures which could be associated with objectives and eventually reached tentative agreement on measures for objectives 1.1, 1.2, and 1.3 pending specifications of terms for data collection (see full draft titled "IE draft 12.2.15" for details).		
CONCLUSIONS		
Pani asked members to consider the draft lists of potential measures for the objectives related to goals 2 and 3 for discussion at the next meeting; once measures are finalized, available prior data can be gathered to facilitate target performance level determinations.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Next meeting will be Wednesday, December 16, time TBD.		

No record of IEC approval in 2015, so the IEC approved 4/11/17

Approved by committee/council chair Yes on 4/11/17

Mark Cole