



Program Review Committee

**Minutes**

Date 03/14/2017 Start Time 3:40 PM Adjournment Time 4:10 PM Location Library 420  
 Type of Meeting  Regular  Special

<b>CHAIR</b>	C. Robertson
<b>SECRETARY</b>	
<b>ATTENDEES</b>	M. Camille, J. Cordova, R. Hill, M. James, K. Leppert, M. McEacharn, C. Robertson, K. Theodos,
<b>ABSENT (EXCUSED)</b>	Tina Mullone, Lon Smith

**Agenda**

<b>GENERAL ANNOUNCEMENTS</b>		
Cordova moved and Theodos seconded that minutes from the February meeting be approved as posted. All agreed.		
<b>DISCUSSION TOPICS</b>		
There was a discussion of the Academic Program Review Guidelines and additions to the guidelines to show what is done with the evaluation reports after they are submitted. It was decided that Summer AY2 would be replaced with Prior to Fall AY2 to clarify and allow for programs that do not have School Directors/Department Heads employed in the summer. Cordova moved and Theodos seconded that the revisions be approved. All voted in favor.		
<b>CONCLUSIONS</b>		
The group was reminded of the May 31 due date for evaluation reports. The next meeting is scheduled for April 25, a week after spring break.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Revised guidelines will be sent with minutes.	Robertson	

Approved by committee/council chair  Yes on 3/20/2017