

Minutes of the Pre-Medical/Pre-Dental Advisory Committee

8.11.08

Attending: Dr. Kristi Davis, Dr. Debra Jackson, Dr. Veronica Lewis, , Dr. Richard Thurlkill, Dr. Allison Wiedemeier

Absent: Dr. Lisa Colvin, Dr. Mike Ramsey

Time: 2:15- 3:15 pm

Agenda:

- I. Welcome and Introduction of New Members**
 - A. New Chairs Introduced themselves: Dr. Allison Wiedemeier and Dr. Debra Jackson.
 - B. Dr. Thurlkill of Chemistry introduced

- II. Discussion of the Duties of the Committee Members**
 - A. Help students to navigate the rigors of applying to professional school.
 - B. Attend as many interviews of students as possible.
 - C. Provide feedback to chairs for the writing of the committee evaluation.

- III. Formalization of Application Process**
 - A. With the retirement of Dr. Pritchett and his wealth of knowledge and expertise, we are attempting to make the process easy to navigate and easier for us to handle, by placing interview packet materials on-line. Will be found through a link on the Biology Home Page.
 - B. Created four documents: Interview process procedure, Applicant Information, Faculty Evaluation Forms, and Evaluation Release
 - C. Suggestions on changes of the forms:
 1. Change submittal date to two weeks prior to interview, rather than one.
 2. Add to the Applicant Information a category for Volunteer and Research Experiences.

- IV. Discussion of Last Years Applicants that were accepted to school.**

- V. Submittal of schedules for the faculty present – so we can coordinate interview times.**

- VI. Other Business**
 - A. Discussion occurred of expanding the web site information to include generalized information that would help entering students take the appropriate classes at ULM to prepare them for their future career.