



# Strategic Planning Steering Committee

## MINUTES

SEPTEMBER 19, 2008 9:00 AM

LIBRARY/6<sup>TH</sup> FLOOR CONFERENCE ROOM

<b>ACTING CHAIR</b>	Dr. Kenneth Clow
<b>ATTENDEES</b>	Don Skelton, Stephanie Blackmon, Robin Logan, Susan Duggins, Pam Newman, David Nicklas, Bill McCown, Kevin Unter, Stan Williamson, Kenneth Clow, Bruce Hanks, Paul Sylvester, Richard Hood, Jeff Cass
<b>ABSENT (EXCUSED)</b>	Eric Pani, Anne Case-Hanks, Doug Mosley

## Agenda topics

*Next meeting is to be announced*

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>• <b>Committee members should collect their data and send it to the Committee Chair, Ken Clow.</b></li><li>• <b>Discussed the need to draft a policy on how to handle objectives that are not on target.</b></li></ul>
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<b>ACTION ITEMS</b>
<ol style="list-style-type: none"><li>1. For Objective 0. 5 changed the reported month to February and changed to percent of students rather than the number of students.</li><li>2. For Objective 1.1, deleted the information by college. This should be collected by each college. Add a projection by year to see if the university is on target.</li><li>3. For Objective 2.1, need to add a projection by year.</li><li>4. Objective 2.4 is duplicated count since data cannot be collected for an unduplicated measure.</li><li>5. Change Objective 3.5 to budget years.</li><li>6. The reported month was changed to March on strategy 3.8.</li><li>7. For Objective 3.9, break expenditures of traditional resources into book and into journals.</li><li>8. Obtain actual expenditures for Objective 3.9 and 3.10.</li><li>9. Added the reported month to June for strategies 4.4 and 4.5.</li><li>10. Add a category "corporate" for Objective 5.3</li><li>11. Made a note of 7.1 which is researching total endowment funds.</li><li>12. The Benchmark Snapshot had some numerical errors on the values of 5:4 and 7:1. The values have been changed to \$3,013,883 and \$38,280,007.</li></ol>