

Minutes  
University Library Committee  
October 18, 2006

**Members Present:** S.Allen, L.Bryan, R.Carpenter, D.Davis, C.Gissendanner, C.Lewis, S.Meyer, C.Michaelides, B.Ricks, L.Sloan, R.Stevens, R.Zehnder, and Dean Smith.

**Members Absent:** A.Johnston,

**Call to Order:** 3:30 PM

**Item 1 – Minutes Approved**

Minutes from the 9/20/2006 meeting were approved.

**Item 2 – Dean Smith's Report:**

Dean Smith passed out a revision to the book allocation sheet. The only change was to pharmacy. Three departments are listed on the revision instead of the two. This allocation formula will be sent to Deans and Department Heads. The wish list from each area is expected by the end of February. Information needed for each book is author, title, publisher, and ISBN if it is available.

The library has two positions open and advertised. A full-time lab clerk has been hired for the computer lab and will assist the technician already on staff.

**Item 3 – New Business**

The next meeting will be November 8.

There was no further business and the meeting was adjourned at 4:10 PM.

Respectfully submitted,

Dorothy Davis  
ULC Secretary  
October 18, 2006