



Program Review Committee

Minutes

Date 10/12/2015 Start Time 3:30 PM Adjournment Time 4:15 PM Location Lib 420
 Type of Meeting Regular Special

CHAIR	Don Smith
SECRETARY	Don Smith
ATTENDEES	Jose Cordova, Chris Michaelides, Jessica Lasiter, Donna Luse, Ron Hill, Paula Griswold, Matthew James
ABSENT (EXCUSED)	Lon Smith

Agenda

GENERAL ANNOUNCEMENTS		
We have two fully completed reviews in Moodle: Communications and Kinesiology with Music to follow in the near future.		
DISCUSSION TOPICS		
<p>The committee discussed the reponses from Dr. Pani regarding the reviews:</p> <ol style="list-style-type: none"> 1. The reviews should be sent to Dr. Pani at the same time they are sent to the Deans and Program Coordinators; names of the reviewers will be removed from the reviews before distribution. 2. The intent of the reviews is to meet SACSCOC requirements. Any other usage of the reviews is secondary to this primary purpose. 		
CONCLUSIONS		
The final reviews for the first year are due at our next meeting, Monday, October 26, 2015.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
We need the second reviews for Math and Foreign Languages. When received, the other reviewer for these programs will work with the second reviewer to create the final review.	Lon Smith	10./26/2015

Approved by committee/council chair Yes on 10/26/2015