

**The University of Louisiana at Monroe
Council for Teacher Education
Minutes**

**April 3, 2007
3:30-4:30 P.M.**

Members Present:

Dr. Beverly Flowers-Gibson, Chair
Dr. Donna A. Rhorer, Secretary
Dr. Walter Creekmore
Dr. Sharon Cruse
Dr. Mark Doherty
Ms. Alicia Hernandez
Dr. Jean Cottingham
Dr. George Rice
Ms. Beth Smith
Ms. LaToya Clark (student member)
Ms. Janean Branch (student member)

Members Absent:

Dr. Jerrilene Washington
Dr. Sean Chenoweth
Ms. Joni Noble

Item 1:

Dr. Flowers-Gibson, Chair, opened the meeting and thanked members for their attendance.

Item 2:

Next, the minutes of the meeting held on October 16, 2006, were distributed to members. Dr. Mark Doherty moved that the minutes be accepted as they had been written. Ms. Beth Smith seconded the motion. With no discussion, the minutes were approved.

Item 3:

A. Dr. Flowers-Gibson presented a draft of a letter to be sent to department heads in the College of Arts and Sciences. The letter was a result of discussion of the item at the Council's last meeting. Members discussed the letter and offered comments and suggestions. Dr. Flowers-Gibson brought the discussion to a close and said that she would make suggested changes and email the revised version of the letter to committee members for approval and/or additional revisions. Afterwards, she will send the letter to department heads.

B. The Chair distributed a summary report of the Fall 2006 Undergraduate Exit Survey to the Council. She noted that students are not happy with having to do the exit survey at the end of the year. Everyone is pushed for time, and it is difficult to finish everything at the end of the semester. It was also noted that this is a survey for undergraduates; one for graduates will be added in the fall. Comments from these will go to the department heads. Regarding the format of the survey, the group decided to change the 1 through 5 rating to reflect that the 5 rating instead of 1 is the most positive response. Dr. Creekmore made the suggestion. Additionally, the council recommended that the data be given by distribution in addition to percentage.

Item 4:

Next, council members were informed that CEHD's Assessment Committee feels students are not being assessed enough; therefore, they would like us to add 5 items to the exit survey. After discussion, Council members decided that the items should be made into statements similar to those on the existing survey.

Item 5:

The rotation policy for Council membership (composed of faculty from the Colleges of Education and Arts and Sciences) was discussed and an update of the membership roster was presented. Dr. Flowers-Gibson noted that the original intention was for a rotation to occur every 3 years. Those members with 3, 2, and 1 year appointments were identified. It was noted that usually those with one year appointments rotate off after next year. The committee can request that a person remain for another year. If we stagger the rotation, we have the advantage of having some members who have served previously on the committee. We should be looking at rotating 1/3 off each year. However, this may not happen. It was also noted that a member from Faculty Senate should be on each university committee.

Item 6:

The Chair distributed the form which will be used to evaluate each member of the Council at the end of each year of service.

Item 7:

Dr. Flowers-Gibson invited members to attend the Academic Convocation presented by the College of Education and Human Development from 3:00 to 5:00 P. M. on Tuesday, April 17, 2007.

Dr. Creekmore invited members to the Symposium to view the poster and platform presentations. The awards will be at 4:30 with a reception following.

Dr. Cruse moved to adjourn the meeting; Ms. Smith provided the second. The meeting ended at 4:30.

Respectfully Submitted,

Donna A. Rhorer, Ph. D.
Secretary