

International Education Council

Minutes from the November 10, 2008 Meeting, in the Student Center room 160

Members present: Loeb, Eric and Kim Bledsoe, Hsia, Nazzal, Wood, Schmeer, and Steckline and Majumdar

Members absent:

Members excused: Beutner, Krey, Jones, Garza, Bontty,

Item 1 - Call to order

The meeting was called to order at 11:00 a.m.

Item 2 – Discussion of Expo duties and schedule

During the discussion of the upcoming event the minutes from the initial meeting were corrected, and finally approved at the end of the meeting. A review of the October minutes allowed members present to verify their duties for the Expo. The rough schedule follows:

Before the week of the Expo: Contacting businesses and departments (check the October minutes to verify your details): Steckline, Schmeer, Nazzal, Loeb,

Mara Loeb will do a Lagnaipe interview on KEDM either 11/19 or 11/20, day to be determined by KEDM.

Tuesday 11/18 from 2:00-5:00: Early arrival of items for the display. If fair weather, then right into Ballroom A. In case of rain (ballroom is reserved as a rain location) load into Ballroom C & D, move to Ballroom A Wed. a.m.

Load items from 207 Hanna Hall and 220 Stubbs to take to SUB for set-up. Jim Wood, Victor Hsia, and others as available. Jim Wood has a truck, dolly in 207 Hanna Hall.

Pam Newman will set up mask display.

Mike Beutner (Tues or Wed) set up computer with internet access and Excel program for Study Abroad table.

Saswati Majumdar will wrap saris on dress models.

Wednesday 11/19 from 8:00 a.m. to 10:00 a.m. set up and display. Everyone who can help, please come!

Wednesday 11/19

From 10:00 a.m. to 12:00 p.m. “work” the food table (ISA officers), free beverages (Mary Schmeer and 1 other needed) , ticket sales and SAM’s list (Turner Steckline and 1 other needed), writing tables: International Students and Monica Bontty in shifts

From 12:00 p.m. to 2:00 p.m. free beverages table, Victor Hsia, Saswati Majumdar

From 2:00- 3:30 take-down and transport items back to 207 Hanna and 220 Stubbs, clean up, store flags, return borrowed items. Everyone who can help, please come.

Sammi Nazzal brought items from the Jordan tourism office for distribution and display. Victor Hsia has items from Taiwan tourism office has sent a variety of items to distribute. Kim Bledsoe will bring items and clothing too.

Jim Wood, Victor Hsia, and Eric Bledsoe funded the free beverages.

Mara Loeb received word that fifty 3rd graders are coming from Bastrop!

There will be a review of the Expo after it takes place, but we will not meet again until spring semester when schedules have again been examined.