Summer 2022 Satisfactory Academic Progress Appeal Form
Priority Deadline: Monday, May 2, 2022

A student may appeal the suspension of their financial aid eligibility resulting from failure to meet the Satisfactory Academic Progress criteria by submitting this form along with a typed explanation of the circumstance that caused your lack of academic progress, any supporting documentation and a degree plan from your Academic Advisor. Please outline the changes you have made to prevent this situation from recurring. Be specific in your explanation. **Failure to submit adequate documentation upon initial submission will result in an automatic denial.** ALL APPEAL DECISIONS ARE FINAL. Please allow 10-15 business days for the appeal decision. A copy of the Satisfactory Academic Progress Policy can be found on the ULM Office of Financial Aid web site. **An appeal decision may impose limitations upon aid eligibility and/or future minimum academic standards.** You will be notified of the appeal decision via ULM student email and/or Banner. **It is the student’s responsibility to make other arrangements to pay any tuition and fees while appeal is being reviewed.** If your appeal is approved, **you are expected to complete 100% of classes you attempt while on appeal. (no F, W, or I grades while in probationary status). You also have to make a semester GPA of 2.0 for UG and 3.0 for GR while on appeal.**

Name: ___________________________  CWID: ___________________________  DOB: ___________________________

Address: ___________________________

Phone #: ___________________________

Email: ___________________________

City                                       State                                  Zip

Academic Level (circle one)  Undergraduate  Graduate  Professional  Doctorate

Major: ___________________________  Expected Graduation Date: ___________  Hours Remaining: ___________

**CHOOSE YOUR DESCRIPTION OF POTENTIAL CIRCUMSTANCES AND REQUIRED DOCUMENTATION**

**1. Personal injury or illness of self**

- **Statement (must be typed)** of circumstances, detailing medical condition that impaired performance and why future academic performance will not be impaired by condition.
- **Statement from doctor, health services, etc.** detailing the medical condition that impaired academic performance. The statement should specifically address the following:
  - The student’s limiting medical condition and date span for which conditions existed.
  - If the condition may have impaired academic performance.
  - If the student has rehabilitated to such an extent that the medical condition should not significantly impair future academic performance.
2. **Illness, Injury or death of an immediate family member.**
   - Statement *(must be typed)* of circumstances, detailing medical condition.
   - Statement from doctor detailing medical condition incurred by family member. Statement should specifically address medical condition and date span for which the condition existed.
   - If deceased - death certificate or obituary.
   - A Degree Plan from the Academic Advisor.

3. **Other extenuating circumstance** *(Work does not qualify as an extenuating circumstance)*
   - Statement *(must be typed)* from student detailing circumstance(s) impairing overall academic performance and why future academic performance will not be impaired by circumstances.
   - Supporting documentation of your extenuating circumstance.
   - ULM Degree Plan (must include course names and course numbers).
   - ULM Degree Plan must have expected date of graduation if within two semesters of completing your degree.

4. **Any student pursuing a 2nd degree or beyond:** *Please be sure your admission into new program is complete and updated by Admissions.*
   - Statement *(must be typed)* from student detailing circumstances impairing overall academic performance and why future academic performance will not be impaired by circumstances.
   - ULM Degree Plan print out with expected date of graduation if within two semesters of completing your degree. *(Must include course names and course numbers)*