

2021 Bi-Weekly Pay Schedule

Payroll #	Pay Period Dates	PAF Deadline to HR	Timesheet Due Date	Approver Due Date	Pay Date	Notes
1	12/26/2020 – 1/8/2021	1/6/2021	1/8/2021	1/11/2021	1/15/2021	
2	1/9/2021 – 1/22/2021	1/20/2021	1/22/2021	1/25/2021	1/29/2021	
3	1/23/2021 – 2/5/2021	2/3/2021	2/5/2021	2/8/2021	2/12/2021	
4	2/6/2021 – 2/19/2021	2/16/2021	2/19/2021	2/22/2021	2/26/2021	<i>Due date changed due to Mardi Gras closure</i>
5	2/20/2021 – 3/5/2021	3/3/2021	3/5/2021	3/8/2021	3/12/2021	
6	3/6/2021 – 3/19/2021	3/17/2021	3/19/2021	3/22/2021	3/26/2021	
7	3/20/2021 – 4/2/2021	3/24/2021	3/29/2021	3/30/2021	4/9/2021	<i>Due dates changed due to Good Friday/Spring Break</i>
8	4/3/2021 – 4/16/2021	4/14/2021	4/16/2021	4/19/2021	4/23/2021	
9	4/17/2021 – 4/30/2021	4/28/2021	4/30/2021	5/3/2021	5/7/2021	
10	5/1/2021 – 5/14/2021	5/12/2021	5/14/2021	5/17/2021	5/21/2021	
11	5/15/2021 – 5/28/2021	5/24/2021	5/26/2021	5/27/2021	6/4/2021	<i>Due dates changed due to Memorial Day closures</i>
12	5/29/2021 – 6/11/2021	6/9/2021	6/11/2021	6/14/2021	6/18/2021	
13	6/12/2021 – 6/25/2021	6/22/2021	6/23/2021	6/24/2021	7/1/2021	<i>Due dates & pay date changed due to Univ. closure</i>
14	6/26/2021 – 7/9/2021	7/6/2021	7/7/2021	7/8/2021	7/16/2021	<i>Due dates changed due to FY-end reporting</i>
15	7/10/2021 – 7/23/2021	7/21/2021	7/23/2021	7/26/2021	7/30/2021	<i>Deduction holiday</i>
16	7/24/2021 – 8/6/2021	8/4/2021	8/6/2021	8/9/2021	8/13/2021	
17	8/7/2021 – 8/20/2021	8/18/2021	8/20/2021	8/23/2021	8/27/2021	
18	8/21/2021 – 9/3/2021	8/31/2021	9/2/2021	9/3/2021	9/10/2021	<i>Due dates changed due to Labor Day</i>
19	9/4/2021 – 9/17/2021	9/15/2021	9/17/2021	9/20/2021	9/24/2021	
20	9/18/2021 – 10/1/2021	9/29/2021	10/1/2021	10/4/2021	10/8/2021	
21	10/2/2021 – 10/15/2021	10/13/2021	10/15/2021	10/18/2021	10/22/2021	
22	10/16/2021 – 10/29/2021	10/26/2021	10/28/2021	11/1/2021	11/5/2021	<i>Due dates changed due to Fall Break</i>
23	10/30/2021 – 11/12/2021	11/10/2021	11/12/2021	11/15/2021	11/19/2021	
24	11/13/2021 – 11/26/2021	11/19/2021	11/24/2021	11/29/2021	12/3/2021	<i>Due dates changed due to Thanksgiving holiday</i>
25	11/27/2021 – 12/10/2021	12/8/2021	12/9/2021	12/10/2021	12/17/2021	<i>Due dates changed due to holiday break</i>
26	12/11/2021 – 12/24/2021	12/8/2021	12/9/2021	12/10/2021	12/30/2021	<i>Deduction holiday; Due dates & Pay date changed for holiday break & New Year holiday</i>

***Timesheets must be submitted by 12:00 NOON on due date**

***Approvers must approve by 12:00 NOON on due date**

***Dates are subject to change based on our holiday schedule**