



Office of the President

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PLEASE POST

DATE: April 1, 2019
TO: Deans, Division and Department Heads
FROM: Nick J. Bruno *NJB*
RE: ULM Employee Holiday Schedule

Act 139 of the 1991 Regular Session of the Legislature provides that each institution of higher education shall designate a maximum of fourteen (14) legal holidays per calendar year to be observed as University holidays instead of observing the same number of State designated holidays.

Accordingly, the following University holidays are designated for 2019-2020 and will be observed without regard to otherwise designated State Holidays.

<u>University Designated Holidays</u>	<u>2019-2020 Dates</u>	<u>Official State Holidays</u>	<u>University Closures*</u>
Independence Day	July 4	1	
	July 5*		.5*
Labor Day	September 2	1	
Fall Break	October 25*		.5*
Thanksgiving	November 27*		.5*
	November 28	1	
	November 29*		.5*
Christmas/New Year	December 23	1	
	December 24	1	
	December 25	1	
	December 26	1	
	December 27	.5	
	December 30	1	
	December 31	1	
	January 1	1	
Dr. Martin Luther King Day	January 20	1	
Mardi Gras	February 24*		1*
	February 25*		1*
Spring Break	April 10	.5	
	April 13	1	
	April 14*		1*
	April 15*		1*
Memorial Day	May 25	1	
		<u>14</u>	<u>6*</u>

Please make this information available to all employees within your unit. Department heads are authorized to allow employees, where applicable, to work during holidays in lieu of using leave.

*These are employee leave days, i.e., compensatory leave, annual leave or leave without pay as appropriate.

**University offices will close at 1:00 pm on Wednesday, November 27, 2019, in observance of Thanksgiving break.

Winter session classes resume Thursday, January 2, 2020.

All employees should report to work on Thursday, January 2, 2020 following the Christmas and New Year break.

#TAKEFLIGHT