Documents required to establish Louisiana residency for tuition purposes:

Student - enrolled full time – 12 or more hours

- Employment verification letter (original) – company letterhead with contact information, beginning and ending dates of employment, must state full-time employment (averaging 35 or more hours a week)
- LA Driver’s License – copy
- LA Voter’s Card – copy
- LA State Tax Return – which indicates student as a dependent – copy
- Purchase or rental agreement
- Utility receipt – copy

Student living with parent in Louisiana

- Parent must provide the same documents as above (tax return – except being a dependent)
- Notarized statements from student and parent verifying address of residency and address is the student’s permanent residence

Student – spouse

- Spouse must provide the same documents as Student – enrolled full-time
- Marriage License – copy

Student employment transferring to Louisiana

- Letter from employer – stating date of transfer – prior employment must be full-time
- LA Driver’s License and LA Voter’s Card – copies

Student – Guardianship – prior to 18th birthday

- Only proof of guardianship approved by the courts
- Guardian must submit documents as a Louisiana resident

Student in the military or veteran

- Veteran – DD214
- Military – proof Home of Record is Louisiana
- Military – Stationed in Louisiana – military orders – DD-4

Please submit documents to the Admissions Office. Please direct and questions to: Robyn Jordan 318.342.5259 – jordan@ulm.edu or Katelin Hubbard 318.342.5799 – hubbard@ulm.edu

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