

**Pharmacy Practice Management
PHRD 5006
Room 170**

I. Contact Information

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II. Course Prerequisites/Corequisites

Successful completion of PHRD 4077

III. Course Description

Professional Pharmacy Management 3cr.

Examination of the managerial aspects of pharmacy practice within the healthcare system with an emphasis on the basic financial, operational, and human resource management, knowledge, and skills necessary for a successful professional practice.

IV. Curricular Outcomes with course activities

CAPE 2013 Domain 1 – Foundational Knowledge

1.1. Learner (Learner) - Develop, integrate, and apply knowledge from the foundational sciences (i.e., pharmaceutical, social/behavioral/administrative, and clinical sciences) to evaluate the scientific literature, explain drug action, solve therapeutic problems, and advance population health and patientcentered care.

Activity: Assigned readings and exams

CAPE 2013 Domain 2 – Essentials for Practice and Care

2.2. Medication use systems management (Manager) - Manage patient healthcare needs using human, financial, technological, and physical resources to optimize the safety and efficacy of medication use systems.

Activity: Assigned readings and exams

V. Instructional Methods and Activities

Instructional Methods

Instructional methods may include, but are not limited to: traditional lectures, distance learning, in-class discussion, small-group discussion, problem-based learning, group projects/presentations, individual projects/presentations, lectures/presentations posted on Moodle, independent study, assignments/exercises completed in or out of class.

VI. Evaluation and Grade Assignment

Semester Grade Determination:

- 6 (six) Unit exams (630 pts)
- 1 Final exam (comprehensive) (100 pts)
- Chapter self-assessment quizzes (720 pts)
- Business plan assignment (150 pts)

Course grading scale:

90% - 100%	A
80% - 89.9%	B
70% - 79.9%	C
60% - 69.9%	D
< 60%	F

Due to COVID-19, students will be allowed to access the course and progress at their own pace. Upon successful completion of all self-assessment quizzes for a Unit, the student may elect to take the Unit exam and progress to the next unit. Self-assessment quizzes may be taken twice with the highest score earned being recorded in the gradebook.

Students not electing to work ahead should follow the published weekly schedule, according to the syllabus.

Grades will be determined from points earned. In the case of partial points when averaging, 0.5 points and above will be rounded up and 0.4 points and below will be rounded down. Semester grades will not be curved.

Undergraduate mid-term grades will be posted on-line for students to view via Banner. Mid-term grades indicate a student's status at mid-semester only and do not indicate the final performance outcome of a student.

VII. Class Policies and Procedures

At a minimum, all policies stated in the current ULM Student Policy Manual & Organizational Handbook should be followed (see <http://www.ulm.edu/studentpolicy/>).

A. Textbook(s) and Materials:

Chisholm-Burns, MA, Vaillancourt AM, Shepherd M. Pharmacy Management, Leadership, Marketing, and Finance. 2nd edition, Jones and Bartlett Learning. (ISBN: 9781449660284)

B. Attendance Policy:

Class attendance is regarded as an obligation as well as a privilege, and students are expected to know attendance regulations and to attend regularly and punctually classes in which they are enrolled. Failure to do so: (1) may prevent access to the classroom during regularly scheduled times; (2) may jeopardize a student's scholastic standing; and (3) may lead to suspension from the college or University. With the following exceptions professors are to determine whether absences are excused or unexcused: 1) Absences arising from authorized trips away from the University or from special duties at the University shall be excused. 2) Absences arising from a student's confinement in a hospital or other in-patient facility or doctor's excused absences shall be excused. 3) Absences arising from a death in the immediate family shall be excused. The immediate family is defined as spouse, child, step-child, mother, father, sister, brother, grandmother, grandfather, step-mother, step-father, step-brother, step-sister, aunt, uncle, mother-in-law or father-in-law. In all instances, students are responsible for following the College's Excused Absence Policy.

C. Make-up Policy:

Each student is expected to complete each assignment at the date and time specified. If a student cannot complete an assigned project due to an excused absence, he/she must speak directly with the course instructor. Failure to complete an assigned project will result in a zero (0) grade for that assignment.

D. Academic Integrity:

Faculty and students must observe the ULM published policy on Academic Dishonesty (see Page 4 in ULM Student Policy Manual - <http://www.ulm.edu/studentpolicy/>). All professional students shall adhere to the standards set forth in the College of Pharmacy's Code of Conduct. (<http://rxweb.ulm.edu/pharmacy/policies/copcodeofconduct.pdf>)

Students are expected to work independently on examinations and assignments unless it is specifically described as a group assignment. Any use of resources other than your own recollection and reasoning ability on an examination is cheating. Inappropriate use of electronic or wireless technology during an examination is considered academic misconduct. Any student suspected of dishonesty will receive a zero (no credit) for the assignment and will be reported to the College's Ethics and Professional Conduct Committee.

E. Course Evaluation Policy:

At a minimum, students are expected to complete the on-line course evaluation.

F. Student Services:

Information concerning student services in the College of Pharmacy can be found in the College of Pharmacy Student Handbook. In particular, students should pay special attention to the Colleges technical standards and policies concerning students with special needs (<http://www.ulm.edu/studentpolicy/studentpolicy.pdf>). ULM student services, such as Student Success Center (<http://ulm.edu/cass/>), Counseling Center (<http://ulm.edu/counselingcenter/>), and Student Health Services, is available at the following Student Services web site <http://ulm.edu/studentaffairs/>.

If you are having problems with emotional, social, and/or behavioral issues please call any of the mental health clinics on the ULM campus to make an appointment. All services are free to ULM students, staff, and faculty, and are strictly confidential.

- COP Office of Student and Professional Affairs: 342-3800
- ULM Counseling Center: 342-5220
- Marriage and Family Therapy Clinic: 342-5678
- Community Counseling Center: 342-1263
- ULM HELPS (Helping Educators and Learners Prevent Suicide) Project Office: 342-1335

The University of Louisiana at Monroe strives to serve students with special needs through compliance with Sections 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. These laws mandate that postsecondary institutions provide equal access to programs and services for students with disabilities without creating changes to the essential elements of the curriculum. While students with special needs are expected to meet our institution's academic standards, they are given the opportunity to fulfill learner outcomes in alternative ways. Examples of accommodations may include, but are not limited to, testing accommodations (oral testing, extended time for exams), interpreters, relocation of inaccessible classrooms, permission to audiotape lectures, note-taking assistance, and course substitutions.

Title IX of the Education Amendments of 1972 prohibits sex discrimination against any participant in an educational program or activity that receives federal funds, including federal loans and grants. Furthermore, Title IX prohibits sex discrimination to include sexual misconduct, sexual violence, sexual harassment and retaliation. If you encounter unlawful sexual harassment or gender-based discrimination, please contact Student Services at 318-342-5230 or to file a complaint, visit www.ulm.edu/titleix.

G. Emergency Procedures:

Please review the emergency escape plan in the classrooms and hallways of the Bienville building. Move quickly and orderly to the appropriate stairwell and exit the building. The meeting place for this class will be the far end of the north parking lot between Bienville and Broadmoor Blvd. Under no circumstances is the elevator to be used for emergency evacuation. Any student needing assistance should notify the professor immediately. For emergencies, to contact University Police, call 1-911 from landlines and **342-5350** from cell phones.

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 Thursdays 12-2:50pm

The instructor reserves the right to adjust the schedule/assignments as needed.

Date	Activity
8/19	Intro to course
8/26	
9/2	Unit 1 Due Creative Methods Ind. Assignment Due
9/9	Group Description of Service Due
9/16	Unit 2 Due
9/23	Mission Statement Ind. Assignment Due SWOT Analysis Ind. Assignment Due
9/30	1 st Class Meeting (work on Team assignments) Unit 3 Due
10/7	Group Mission Statement & SWOT Analysis Due
10/14	Unit 4 Due Group Advertising Plan Due
10/21	Group Budget & Justification Due
10/28	2 nd Class Meeting (situational judgement test activity) Unit 5 Due
11/4	Business Plan Due
11/11	Unit 6 Due
11/18	3 rd Class Meeting: Present Business Plan Posters
11/25	Thanksgiving
12/2	Finals Begin