

PHRD 5054: Hospital Pharmacy Practice**I. Contact Information**

Course Coordinator:

Jessica H. Brady, PharmD, BCPS

Bienville 115

318-342-1697

brady@ulm.edu

Office hours: M – Th 1:00 – 4:00 pm

Course Instructors:

Ashley Barbo, PharmD

Bienville 213

318-342-7336

barbo@ulm.edu

Office hours: M, W 8:30-noon & F 8:30-11:30 am

Jill Comeau, PharmD, BCOP

Shreveport Campus

318-342-1814

comeau@ulm.edu

Office hours: Tu and W 8:00 am – 1:00 pm

Heather Savage, PharmD, BCPS

New Orleans Campus

318-342-6608

hsavage@ulm.edu

Office hours: M – Th 2:00 – 4:00 pm or by appointment

*Email is the preferred method of contact for all instructors.

II. Course Prerequisites/Corequisites

Completion of PHRD 4029: Pharmaceutics II with a grade of “C” or better.

III. Course Description

(2 credit hours) The history of hospital pharmacy; organization and administration of patient care facilities; distribution of pharmaceuticals to inpatients; abilities required of the pharmacist; and the many roles of the pharmacist as a member of the health care team.

IV. Curricular Objectives and Outcomes

CAPE Domain 2- Essentials for Practice and Care

2.2. Medication use systems management (Manager) - Manage patient healthcare needs using human, financial, technological, and physical resources to optimize the safety and efficacy of medication use systems.

CAPE Domain 3- Approach to Practice and care

3.1. Problem Solving (Problem Solver) – Identify problems; explore and prioritize potential strategies; and design, implement, and evaluate a viable solution.

3.6. Communication (Communicator) – Effectively communicate verbally and nonverbally when interacting with an individual, group, or organization.

CAPE Domain 4- Personal and Professional Development

4.2. Leadership (Leader) - Demonstrate responsibility for creating and achieving shared goals, regardless of position.

4.3. Innovation and Entrepreneurship (Innovator) - Engage in innovative activities by using creative thinking to envision better ways of accomplishing professional goals.

4.4. Professionalism (Professional) - Exhibit behaviors and values that are consistent with the trust given to the profession by patients, other healthcare providers, and society.

ACPE Appendix 1

Social/Administrative/Behavioral Sciences

- Cultural Awareness: Exploration of the potential impact of cultural values, beliefs, and practices on patient care outcomes.
- Ethics: Exploration of approaches for resolving ethical dilemmas in patient care, with an emphasis on moral responsibility and the ability to critically evaluate viable options against the needs of patients and other key stakeholders.
- Healthcare Systems: Examination of U.S. health systems and contemporary reimbursement models in which patient-centered and/or population-based care is provided and paid for, and how social, political, economic, organizational, and cultural factors influence providers' ability to ensure patient safety and deliver coordinated interprofessional care services.
- History of Pharmacy: Exploration of the evolution of pharmacy as a distinct profession, the transition from a focus on the drug to a focus on the patient and the drug (including pharmacist-provided patient care), and major milestones and contributors in the evolution of pharmacy.
- Pharmacoeconomics: Application of economic principles and theories to the provision of cost-effective pharmacy products and services that optimize patient-care outcomes, particularly in situations where healthcare resources are limited.
- Pharmacy Law and Regulatory Affairs: Federal and appropriate state-specific statutes, regulations, policies, executive orders, and court decisions that regulate the practice of pharmacy, including the mitigation of prescription drug abuse and diversion.
- Practice Management: Application of sound management principles (including operations, information, resource, fiscal, and personnel) and quality metrics to advance patient care and service delivery within and between various practice settings.
- Professional Communication: Analysis and practice of verbal, non-verbal, and written communication strategies that promote effective interpersonal dialog and understanding to advance specific patient care, education, advocacy, and/or interprofessional collaboration goals. Exploration of technology-based communication tools and their impact on healthcare delivery, healthcare information, and patient empowerment.
- Professional Development/Social and Behavioral Aspects of Practice: Development of professional self-awareness, capabilities, responsibilities, and leadership. Analysis of contemporary practice roles and innovative opportunities, and inculcation of professional attitudes, behaviors, and dispositions.

Clinical Sciences

- Health Informatics: Effective and secure design and use of electronic and other technology-based systems, including electronic health records, to capture, store, retrieve, and analyze data for use

in patient care, and confidentially/legally share health information in accordance with federal policies.

- Medication Dispensing, Distribution and Administration: Preparation, dispensing and administration of prescriptions, identification and prevention of medication errors and interactions, maintaining and using patient profile systems and prescription processing technology and/or equipment, and ensuring patient safety. Educating about appropriate medication use and administration.
- Patient Safety: Analysis of the systems- and human-associated causes of medication errors, exploration of strategies designed to reduce/eliminate them, and evaluation of available and evolving error-reporting mechanisms.

V. Course Specific Objectives and Outcomes

- Describe the health care system and its relationship to delivery of pharmaceutical care.
- Discuss rules and regulations concerning the use of medical charts in various practice settings (i.e. HIPAA).
- Collaborate with other healthcare providers.
- Communicate in a professional manner.
- Describe drug acquisition process and choose the appropriate process based on system needs.
- Determine and implement appropriate inventory control methods.
- Choose appropriate drug distribution systems based on system needs.
- Describe humanistic and technological factors involved in the distribution processes.
- Discuss methods to identify, evaluate, correct, and prevent errors in the distribution systems.
- Describe different surveillance systems for drug misadventures.
- Compare various quality assurance strategies and choose the most appropriate for evaluating the system.
- Describe the role of the pharmacy and therapeutics committee.
- Describe the process of formulary development and management.
- Apply pharmacoeconomic principles/theory to drug selection/formulary inclusion.

VI. Course Topics

See course schedule.

VII. Instructional Methods and Activities

Instructional methods may include traditional lectures, distance learning, in-class discussion of patient cases, small group discussion, problem-based learning, case-based learning, and individual projects. There will also be presentations by experienced practitioners. Classroom discussion is encouraged and expected and will be moderated by the instructor.

VIII. Evaluation and Grade Assignment

- Assignments and projects will account for all course points.
- Information acquired from other courses in the professional pharmacy curriculum may be needed in preparing for these activities.
- Assignments and projects may cover material (assigned readings, outside assignments) not covered in class.

GRADING SCALE:

89.5% - 100% = A

79.5% - 89.4% = B

69.5% - 79.4% = C

59.5% - 69.4% = D

Below 59.4% = F

Semester Points:

Assignments (10 @ 10 points each)	100 points
Medication safety assignments	40 points
Hospital Pharmacy visit	<u>20 points</u>
Course total	160 points

Undergraduate mid-term grades will be posted on-line for students to view via Banner. Mid-term grades indicate a student's status at mid-semester only and do not indicate the final performance outcome of a student.

Any student earning a non-passing grade of "D" or "F" on an exam or assignment will be required to participate in mandatory tutoring sessions offered by the course instructor(s) until such a time that they obtain a passing average in the course.

IX. Class Policies and Procedures

At a minimum, all policies stated in the current *ULM Student Policy Manual & Organizational Handbook* should be followed (see <http://www.ulm.edu/studentpolicy/>). Additional class policies include:

A. Textbook(s) and Materials: No textbook is required for this course. A calculator will be required for some in-class assignments. Please have one available at all times. Optional text, Introduction to Hospital & Health-System Pharmacy Practice by Holdford & Brown, is available in the ULM Bookstore.

B. Attendance Policy:

Class attendance is regarded as an obligation as well as a privilege, and students are expected to know attendance regulations and to attend regularly and punctually at classes in which they are enrolled. Failure to do so may: (1) prevent access to the classroom during regularly scheduled times; (2) jeopardize a student's scholastic standing; and (3) lead to suspension from the School or University. Students must submit excuses for class absences to course coordinators within three class days after returning to classes.

Professors shall accept an official University excuse. With the following exceptions, professors are to determine whether absences are excused or unexcused: 1) Absences arising from authorized trips away from the University or from special duties at the University shall be excused. 2) Absences arising from a student's confinement in a hospital or other in-patient facility or doctor's excused absences shall be excused. Students are responsible for verifying providing documentation to the faculty, which will be verified. 3) Absences arising from a death in the immediate family shall be excused. The immediate family is defined as spouse, child, step-child, mother, father, sister, brother, grandmother, grandfather, step-mother, step-father, step-brother, step-sister, aunt, uncle, mother-in-law or father-in-law.

C. Make-up Policy: Each student is expected to attend each exam at the date and time specified. If a student cannot attend an exam due to valid University excuse, he/she must speak directly with the course coordinator, as soon as possible. The course coordinator must be notified **prior** to an

examination if a student misses an exam. The ULM COP Excused Absence Policy must be followed. Please refer to the official document for details. In case of emergency, the course coordinator must be notified within 48 hours of the emergency. Failure to do so will result in a zero (0) grade for that exam. Make-up exams will be prepared at the same or higher level than the original exam. The format of the make-up exam may be written or oral. Failure to attend a scheduled make-up exam will result in a zero (0) grade for that exam. *Students missing an exam due to a University approved excuse will take the make-up exam during the week of finals, or as determined by the course coordinator.* <http://www.ulm.edu/pharmacy/currents.html>

Late assignments will lose 5 points for each day beyond the due date. After 3 days beyond the due date, the assignment will not be accepted and will result in a grade of zero (0) for that assignment.

D. Academic Integrity: Faculty and students must observe the ULM published policy on Academic Dishonesty (see Page 4 of the ULM Student Policy Manual - <http://www.ulm.edu/studentpolicy/>). All professional students will adhere to the standards set forth in the College of Pharmacy's Code of Conduct (<http://www.ulm.edu/pharmacy/currents.html>).

Unless expressly allowed by the instructor, the use of artificial intelligence (AI) tools and applications (including ChatGPT, DALL-E, and others) to produce content for course assignments and assessments is a violation of the ULM College of Pharmacy's Code of Conduct and is prohibited.

Censures (Penalties)

Academic dishonesty will result in a referral to the Academic Standards and Ethics Committee. If the student is found guilty of Ethical and Professional misconduct by the committee, they will receive a zero for the assigned points (graded assignment or test) and up to an "F" in the course from the course coordinator in addition to any disciplinary action recommended by the Academic Standards and Ethics Committee. Academic dishonesty includes, but is not limited to, the use of information taken from others' work or ideas, the provision of help to others on non-collaborative evaluations (tests, quizzes, etc.), collaboration on take home exams, or the use of unapproved information or electronic devices to assist in obtaining answers.

E. Course Evaluation Policy: At a minimum, students are expected to complete the on-line course evaluation as well as any evaluation administered in class by the College of Pharmacy. In addition, individual feedback is encouraged throughout the course.

F. Student Services: Information concerning student services in the College of Pharmacy can be found in the College of Pharmacy Student Handbook. In particular, students should pay special attention to the University's technical standards and policies concerning students with special needs (<http://www.ulm.edu/studentpolicy/studentpolicy.pdf>). ULM student services, such as the Student Success Center (<http://ulm.edu/cass/>), Counseling Center (<http://ulm.edu/counselingcenter/>), and Student Health Services, is available at the following Student Services web site <http://ulm.edu/studentaffairs/>. Students with special needs requiring accommodations MUST follow the process described at <http://rxweb.ulm.edu/pharmacy/student/specialneeds.pdf>.

Mental Wellness on the ULM Campus

If you are having problems with emotional, social, and/or behavioral issues please call any of the mental health clinics on the ULM campus to make an appointment. All services are free to ULM students, staff, and faculty, and are strictly confidential.

- COP Office of Student and Professional Affairs: 342-3800

- ULM Counseling Center: 342-5220
- Marriage and Family Therapy Clinic: 342-5678
- Community Counseling Center: 342-1263
- ULM HELPS (Helping Educators and Learners Prevent Suicide) Project Office: 342-1335

The University of Louisiana at Monroe strives to serve students with special needs through compliance with Sections 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. These laws mandate that postsecondary institutions provide equal access to programs and services for students with disabilities without creating changes to the essential elements of the curriculum. While students with special needs are expected to meet our institution's academic standards, they are given the opportunity to fulfill learner outcomes in alternative ways. Examples of accommodations may include, but are not limited to, testing accommodations (oral testing, extended time for exams), interpreters, relocation of inaccessible classrooms, permission to audiotape lectures, note-taking assistance, and course substitutions.

Title IX of the Education Amendments of 1972 prohibits sex discrimination against any participant in an educational program or activity that receives federal funds, including federal loans and grants. Furthermore, Title IX prohibits sex discrimination to include sexual misconduct, sexual violence, sexual harassment and retaliation. If you encounter unlawful sexual harassment or gender-based discrimination, please contact Student Services at 3183425230 or to file a complaint, visit www.ulm.edu/titleix.

G. Emergency Procedures: Please review the emergency escape plan in the classrooms and hallways of the Bienville building. Move quickly and in an orderly manner to the appropriate stairwell and exit the building. The meeting place for this class will be the far end of the north parking lot between the Bienville building and Broadmoor Blvd. Under no circumstances is the elevator to be used for emergency evacuation. Any student needing assistance should notify the professor immediately. For emergencies, to contact University Police, call 1-911 from landlines and **342-5350 from cell phones**. **The course coordinators reserve the right to adjust the syllabus or schedule, in accordance with University and College policies and procedures.**

H. Discipline/Course Specific Policies: Students are responsible for all information on Moodle® and for information sent to their ULM email account. Students are expected to check these sources regularly to access class materials, required readings, assignments, and other information necessary for this course.

The use of programmable calculators and electronic devices capable of storing, receiving or transmitting data are prohibited during an exam or quiz unless expressly authorized by the course instructor. Such devices must be turned off and left with your belongings in the front of the room.

Federal Regulations require determination and verification of every students' physical location while enrolled in classes (where they are physically located while taking classes), regardless of the delivery method (on campus, online). At the beginning of every semester and whenever physical location changes, students must update or verify their current location through banner https://ssb-prod.ec.ulm.edu/PROD/bwggkogad.P_SelectAtypUpdate. Students should do this by the end of the first week of classes.

This course is a major requirement for the Doctor of Pharmacy degree. Completion of degree requirements leads to eligibility for professional licensure and/or certification in Louisiana upon graduation. Federal Regulations require universities to provide information to students about the alignment between Louisiana's requirements and those of other states. ULM has created a web page with discipline-specific information containing hyperlinks to Licensure Boards in the United States <https://www.ulm.edu/professional-licensure-disclosures/index.html>. Program Directors and/or faculty will discuss this information with you during advising or other program meetings but is also available to answer questions and address any concerns you might have. It is also important to note that licensure or certification requirements are subject to change. Although ULM Program Directors annually review and update licensure information for every state, the faculty recommends that before enrolling in a program and throughout enrollment, students communicate with the applicable state board to confirm understanding and whether upon completion of ULM's program, they will meet requirements.

Tentative Course Schedule

A. Contact Information: Jessica Brady, PharmD, BCPS; brady@ulm.edu; 318-342-1697

B. Schedule: Mondays, 2:00-3:50 pm B170

The coordinator reserves the right to adjust the schedule as needed.

DATE	TOPIC	INSTRUCTOR
21-Aug	Course overview History of hospital pharmacy	Brady
28-Aug	Legal and regulatory issues in health-systems Practice standards Quality management	Brady
4-Sept	Labor Day – no class	
11-Sept	Managing medication use- Formulary management Medication utilization evaluation Pharmacy and therapeutics committee	Brady
18-Sept	Managing medication distribution- Medication distribution systems Purchasing and inventory control Controlled substances management Financial management and cost control	Guest (R. Cloud)
25-Sept	Using technology- Automation Informatics Electronic data management	Guest (M. Mohundro)
2-Oct	Managing medication use- Medication safety Patient safety	Savage
9-Oct	Medication safety activities	Savage
16-Oct	Sterile product preparation and administration	Barbo/ P4 student
23-Oct	Hospital visit	Location as assigned

30-Oct	Managing people-Leadership and management Pharmacy personnel	Guest (L. Lemoine)
6-Nov	Mock hospital activity	
13-Nov	Residency training Careers in health-system pharmacy practice	Comeau
20- Nov	Ask the Health-System Pharmacists	Brady
27- Nov	ASHP's Practice Advancement Initiative	Savage