

SHARED GOVERNANCE COMMITTEE MEETING
Tuesday, February 26, 2008

Minutes

The Shared Governance (SG) Committee meeting was held Tuesday, February 26, 2008 in the Administrative Conference Room 622. The meeting was called to order by P. Oliver at 4:02 p.m. The meeting was adjourned at 5:13 p.m.

Members in attendance were Bob Cage, Ken Clow, Camille Currier, Susan Duggins, Gordon Harvey, Chip Holloway, Paul Karlowitz, Robin Logan, Joe McGahan, Paxton Oliver, Pam Saulsberry, John Sutherlin, and Luke Thomas. Priscilla Turner recorded the minutes.

Members absent but excused were Karen Briski and Denny Ryman.

On Thursday, 02/28/08, at 1:15 P. Oliver will update the Faculty Senate on the status of the SG committee.

B. Cage distributed a handout entitled “Suggested Focus Group Facilitator Responsibilities” and provided an overview of the document’s contents. The committee recommended that minor edits be made to the document.

Smart Classrooms – 65 campus-wide. Arrangement for focus group meetings to be held in a Smart Classroom will be a priority in order to facilitate the recorder for accurate note taking.

How will the material for the focus groups be packaged?

- Principles document
- Procedures document
- University Senate document (with the Explanation of Representation document attached and with links to other models researched attached)
- Sub-committee meeting minutes will not be included; however, they will be accessible on the web for reviewing purposes

Robin Logan distributed an Explanation of Representation document and provided an overview explaining the information included in the document.

- Ken Clow motioned to strike the last bullet point on page 1 of the document. The motion was seconded.
- Majority ruled and motion was denied.
- The bulleted point will remain on the document.

The committee felt it appropriate to create one representative position for the *non-faculty academic area*.

The committee then discussed the appropriate structuring for the department and college-level informative meeting sessions.

- J. Sutherlin volunteered to create a power point as a guideline for each college-wide and unit-wide informational meeting.
- J. Sutherlin will present the power point via e-mail to P. Oliver Wednesday, February 27th. The e-mail will then be forwarded to the committee for approval.

Talking Points to include in the power point presentation

- Intro slide stating where we are and a “larger look” at where we are going
- Brief history of the SG document
- Overview of the documents that are included in the focus group packages
- Overview of the university senate model and refer to links to other models researched
- Explanation of the purpose and the role of the focus group and how they are organized

The power point presentation for the informative meeting sessions is anticipated to last 10-15 minutes.

Initial informative meetings with deans and department heads are not designed for discussion. Questions will be allowed for clarification purposes. Discussion will be encouraged in focus groups.

The committee agreed to recommend to President Cofer that he announce the status of the SG initiative while stressing the importance of attending informative college-wide or unit-wide SG meetings and reviewing SG documents before focus group meetings.

The committee will meet Tuesday, March 4th at 4:00 p.m. in the Administrative Conference Room 622.

Recorders P. Turner and P. Oliver