



Staff Senate Meeting Minutes for March 2025

Date: Wednesday, March 19, 2025	Time: 10:00 AM	Location: ULIB 622 Zoom for Guests
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Attendees	Senators Present: James Beinkemper, Medria Buford, Erick Burton, Shane Dykes, Jessica Griggs, Shonnie Hall, Andrew Hardee, Caitlyn Hillard, Jennifer Huey, Sabrina McClain, Dana Mejia, Danielle Tolbird, Sara Webb, Wesley Welch, Karen Worsley	Senators Excused: Michael Gammon Senators Absent: none Visitors: Joanna Hunter, Mikki May, Alicia Mitchell, Melissia Rhodes, Grant Saulters, John Sutherlin, Allison Thompson, Natalya Van, Cecilia Webb
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Call to Order

- March 2025 Staff Senate Meeting called to order by President Dana Mejia at 10 am.
- Roll taken by Secretary Wes Welch.
- Visitors welcomed by President Mejia.

Approval of Last Meeting's Minutes

- Motion made by Senator Welch to approve the Minutes of the May meeting. Seconded by Senator Tolbird. Senate approves the last meeting's minutes.

Guest Speaker(s)

- Jennifer Malone, Director of Non-Traditional Learning, Recruitment

Reports of Committees

Communications- No report at this time.

Constitution & Bylaws- No report at this time.

Elections- Elections are approaching. Preparing nomination forms.

Staff Welfare & Handbook- No report at this time.

Continuing Business

Jennifer Malone, Director of Non-Traditional Learning, Recruitment

- o Supplemental request for a laptop for prospective students to be able to complete application while they are on-campus.
- o Request passed with 12 yays, 0 nays, and 2 abstains.

Alumni Association Supplemental request

- Senator Hillard discussed the need for a dolly/wagon and id scanner so that they may have something to carry their materials to events and check in people quicker.
- Request approved with 12 yays, 0 nays, and 2 abstains.

Vacant seat in Information Services and Student Success

- Karen Worsley has accepted the position for this senate seat.

Presidential Search

- March 11th forum was held for questions and comments
- Job was posted March 12th.
- Interviews held the week of April 28th on-campus.
- May 19th expected to be the date of hire for the new President.

Resolution for Recognizing leadership and Establishing Qualities for Future Presidential Selection

- Survey sent out to staff, and the resolution was created from Survey responses.
- Resolution passed with 12 yays, 0 nays, and 2 abstains.
- It will be posted to the Staff Senate website.

Revisions to Unclassified Staff Handbook

- Revisions were mostly broken links and the addition of a Section for Alumni Association privileges.
- Next step will be to send to HR for approval.

Open Discussion**Academic Affairs**

- Upcoming play called "Little Shop of Horrors" Mar. 27-30
- Jazz Clinic and Festival April 12th at 9 am
- School of Education is preparing for the Elevate conference which will take place on-campus.

Athletics/President's Office

- 31 Ambassadors are sponsoring the t-shirt swap. Can swap other universities for ULM shirts.
- Grad finale on Wednesday in the bookstore.
- Oozeball opportunities are available. You can donate as well if you do not wish to participate. T-Shirts are available. April 11th.
- Wine over Water is on April 24th. Volunteers welcomed.
- Alumni Association is hosting a Greek alumni Happy Hour in partnership with Sigma Gamma Row right before the step show on April the 11th.
- Alumni Association will be hosting a meet up Mixer in Shreveport this summer.
- Alumni Association will also be hosting a 31 Ambassador Reunion on Nov. 14-16th.

Business Affairs

- Quarterly trainings look good thus far.
- If there are workers no longer in your department on the list that have not done trainings. Let someone one so that they can be manually removed.
- Catapult Clinic has 260 spots available. It is open for wellness visits.

Enrollment Management and University Relations

- Ticketing process for those needing the services of the Office of Marketing and Communication for graphic designs and photography.
- They are discussing ways to make sure staff and students can be more recognized for their services and contributions/accomplishments in media locally. Reach out to Danielle Tolbird if you have any ideas.
- Staff recognitions on the Facebook pages.
- Browse on the Bayou was well attended.
- April 12th , Super Saturday Campus Tour will take place. Open to all interested. They can register are

www.ulm.edu/saturdaytour.

Information Services and Student Success

- Advising is going on. Fall registration starts April 8th.
- 2 Advisors attended the FYE Conference. Looking to implement what they learned in the UNIV seminar class and advising.

Student Affairs

- Sipping Tea with the VP on Thursday 3/20.
- Ties with Guys took place 3/18 and was a successful event.
- Spring Fever week is coming up. April 7-11th. See schedule for different events.
- Need students for the Runway Challenge on April 9th.
- Student Employment Week will be April 14th-17th.
- Residential life has reached 1600 completed applications. Ahead of what the numbers were last April.
- April 5th-13th for Love the Boot clean up Louisiana initiative.

Adjournment

- There being no other business, a motion to adjourn was made by Senator Tolbird and seconded by Senator McClain. Meeting adjourned by President Mejia at 10:50.
- The next Staff Senate meeting will be on April 23rd. at 10:00 am in the Library Conference Room 622.