

MINUTES

MARCH 15, 2017

10:00 AM

ULIB, 622

ACTING CHAIR	Kristi Davis
ATTENDEES	Breithaupt, Jarrod; Campbell, Kirby; Castillo, Arely; Chandler, Kristin; Cole, Kelli; Davis, Kristi; Dawson, Katherine; Hopko, Erica; Landrum, Treina; McClain, Sabrina; Patrick, Morgan; Robertson, Cynthia; Roboski, Michael; Schmeer, Mary; Ellis, Myresha (Visitor)
ABSENT (EXCUSED)	Eppinette, Chance; Estes, Amy

Agenda topics

DISCUSSION	General Announcements
Next meeting is scheduled for April 12, 2017 @ 10:00 AM in ULIB 622.	
DISCUSSION	Committee Updates
<ul style="list-style-type: none"> • Election Committee <ul style="list-style-type: none"> - A chart was given showing the current senators and the term that they will roll off. The chart also shows the number of seats under each area. - At the end of this year, there will be 6 vacant seats. The nomination process will go as follows: <ul style="list-style-type: none"> - March 27: An email will be sent to staff regarding nominations - April 1: Nomination deadline - April 12: Candidate profiles online - April 26-27: Elections - April 28: Tie breaker if needed. - Candidates must have been employed at ULM for 1 year as of February 1. - Staff members can nominate those from other areas. 	
DISCUSSION	Holidays
<ul style="list-style-type: none"> • The new holiday schedule should be posted in April. • The Staff Senate plans to send a survey to employees to see how they felt about the change in the holiday schedule (shorter break at Christmas, longer Spring break/Easter Holiday for employees). 	
DISCUSSION	Women's Symposium
<ul style="list-style-type: none"> • The Women's Symposium will be March 29 from 8-1:30. • There will be three break-out sessions and three round table sessions. • The guest speaker will be Susan Banowsky. • Registration is \$20 for the general public, which includes lunch and admission to three sessions. Seating is limited. Registration is free for ULM students. 	
DISCUSSION	Browse on the Bayou
<ul style="list-style-type: none"> • Browse on the Bayou will be held Saturday, March 18. 	
DISCUSSION	Contract Renewal
<ul style="list-style-type: none"> • The question was asked if there was any information on the renewing contracts for entities that currently serve the university. <ul style="list-style-type: none"> - Student Health Clinic – The bid is currently in Baton Rouge waiting on approval. - LACAP – The contract is currently being worked on. 	

DISCUSSION	Unclassified Staff and Specific Administrators Performance Evaluation Policy	
<ul style="list-style-type: none"> On March 30, 2017, Senator Davis emailed the members of the Staff Senate requesting that they review and let her know if they approved a change to the Unclassified Staff and Specific Administrators Performance Evaluation Policy. In the policy under section VIII (Exclusions), the President requested the addition of two positions: Special Assistant to the President and Chief Communications Officer. The email was sent to 15 members and 10 responded with approval. Senator Davis also approved this change. <p>There being no further business Senator Breithaupt made a motion to adjourn; Senator Castillo seconded. Motion passed. The meeting adjourned at 10:37 a.m.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Unclassified Staff and Specific Academic Administrators Performance Evaluation Policy	Kristi Davis	March