



# STAFF SENATE MINUTES

## MINUTES

September 18, 2019 10:00 AM

ULIB 622

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| <b>President</b> | Deborah Beaver   |
| <b>ATTENDEES</b> | <p>Senators: Colton Bernstein, Kristin Chandler, Fernando Cordova, Dan DeJarnette, Leslie Exmeyer, Andrew Hardee, Christie Hemphill, Erica Hopko, Sabrina McClain, Meghan Olinger, Melissa Rhodes, Allison Thompson, Lamont Windom, and Hope Young</p> <p>Visitors: Mark Johnson, Tammy Anderson, Kelsi Bohl, Sami Owens, DeVaria Hudson, Jamie Hilburn, Kelli Cole, Jana Carlson, Will Copeland, Chris Williams, Judith Naslund, and Morgan Patrick.</p> <p>Guest Speaker: Dr. Nick Bruno</p> |
| <b>ABSENT</b>    | Jason Dunavant   |

### Agenda topics

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| <b>DISCUSSION</b>  | <b>General Announcements</b>               |
| <p>The meeting was called to order by President Beaver. Motion to approve the August meeting minutes was made by Senator Meghan Olinger and seconded by Senator Dan DeJarnette.</p>  |  |
| <b>DISCUSSION</b>  | <b>Guest Speaker/Faculty Senate Update</b> |
| <p>Dr. Nick Bruno, ULM President, updated the Staff Senate on the enrollment and budget status. Recruitment, retention, and partnership opportunities were among the topics discussed as options to supplement the budget. Dr. Bruno stated that our analytics look great and the online programs will continue to be a push. The VCOM building should be completed in December with the first class beginning next summer. Current/future campus improvements and plans include renovations to Sugar and Caldwell, an amphitheater on the bayou, Golf House by the end of October, and the new residence Hall. He reminded each person that they can contribute in small and big ways and that everyone can assist in recruiting with family and friends.</p> |  |
| <b>DISCUSSION</b>  | <b>Faculty Senate Update</b>               |
| <p>The Staff Senate Executive Council met in September with members of the Staff Senate Executive Council. The group discussed issues concerning the Unclassified Staff Handbook and is in agreement the need to coordinate handbook discussion in the future.</p>   |  |

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| <b>DISCUSSION</b>  | <b>Old Business</b>                       |
| <p>Dr. Bruno stated that he had a concern with a portion on the draft Crisis Leave Policy. He does not want a policy with potential for abuse in the 240 calendar year max. He returned the policy to Staff Senate to review and return with revision(s). A draft of the Crisis Leave Policy will be sent out to all Senators to review.</p> <p>Senator Allison Thompson provided some information on non-exempt vs. exempt compensatory time. The cap for non-exempt comp over 240 hours must be paid out as OT. Non-exempt comp time does not go away, it rolls over. While exempt is limited at 45 comp hours and those go away, the UL System policy does not differentiate between exempt/non-exempt.</p> <p>President Beaver addressed concerns with the unclassified staff Handbook being unclear and inaccurate (not updated officially/approved since 2014). The Handbook needs to provide a compilation of policies.</p> |   |
| <b>DISCUSSION</b>  | <b>New Business/Open Floor Discussion</b> |
| <p>Unclassified Staff Handbook Committee Appointments–<br/> A handbook committee is being called for from President Beaver appointments include Allison Thompson - Chair, Leslie Exmeyer, and Meghan Olinger. The plan is to make the handbook committee a standing committee in the future. The committee should have a draft with suggestions in to Melissa Ducote, HR, in December for her review for a January 1 publication updated annually (calendar year).</p>   |   |
| <b>DISCUSSION</b>  | <b>Closing</b>                            |
| <p>There being no other business, Senator DeJarnette made a motion to adjourn; Senator Hopko seconded. Motion passed. The meeting was adjourned.</p> <p>Next meeting will be October 16, 2019, at 10:00 a.m. in ULIB 622. Kelsey Bohl, Executive Director of University Planning &amp; Analysis, will be the guest speaker.</p>  |   |