



STAFF SENATE MINUTES

MINUTES

November 18, 2020 10:00 AM

ZOOM Conference Call

President	Allison Thompson
ATTENDEES	<p>Senators: Debbie Beaver, Mallory Benedetto, Benji Buffington, Fernando Cordova, Dan DeJarnette, Leslie Exmeyer, Therese Filhiol, Andrew Hardee, Christie Hemphill, Robyn Jordan, Meagan Morris, Meghan Olinger, Melissa Rhodes, Lamont Windom, Hope Young</p> <p>Visitors: Steven Burnside, Kelly Cole, Kristi Davis, Katie Dawson, Dr. Valerie Fields, Amy Hedges, Joanna Hunter, Mark Labude, Sabrina McClain, Kelly Moravek, Sami Owens, Jamie Norris, Cheri Perkins, Noelle Prestridge</p>
Excused	Mystee Burrell

Agenda topics

The November 2020 meeting was called to order by President Thompson. Roll was called by Secretary Hemphill. The motion to approve the October 21, 2020 Staff Senate Meeting minutes was made by Senator Benedetto and seconded by Senator Olinger.

President Thompson welcomed all visitors to the meeting.

Guest Speaker	Dr. Valerie Fields - VP for Student Affairs
	<ul style="list-style-type: none"> • There may be some differences from the Organization Chart in the Handbook for Student Affairs. • Access and Opportunity in people. These are some things that will help as we formulate how Student Affairs will look. As we move forward with planning for the Student Affairs division, we will also have to look at Equality and Inclusiveness for Faculty, Staff, and Students. How students perceive the information we communicate with them. • All of the Student Affairs Directors will received a copy of Leader Shift by John Maxwell before going home for Christmas break. • Facilitating Change – At some point, I would like to start a club for students. Talon’s Out Tie Club for men and a Talon’s Out Tea Club for women. This will allow them to be prepared to look the part to apply for their job. • Onboarding – what does it look like when a student comes to campus and how we are presenting ourselves to that student’s family? • Mentoring to our students. • Guiding students to be successful. • Succession planning for us but also what does this look like for a student graduating.

Continuing Business	Focus Group Sessions
	<ul style="list-style-type: none"> • Focus Groups are going well so far. Great information on some topics that were being asked but some topics not so much. This will be the case in every Focus Group. The first Focus Group ran out of time due to so many questions and needed to pare down the questions. • The task force met and learned that staff side was not the only ones not getting through all the questions. They have pared down the list of required questions. • A Questionnaire web form will be available to staff that were participants and staff that were not able to attend a Focus Group. • The questions will not be given out early. • Good news is we are getting lots of good information on all the topics. • Focus Groups sessions are for Classified and Unclassified Staff.

Continuing Business	Committee updates
	<ul style="list-style-type: none"> ➤ Communication Committee - Senator Beaver – Facebook Page Update: The University will require two people as administrators. The committee is working on a tool kit and suggested posting times. Maybe a yearly appointment. This will require someone's regular attention. Hoping for a soft launch when we come back in the spring. ➤ Staff Welfare Committee – Senator Hemphill – No updates at this time. ➤ Handbook Committee – President Thompson – Working on the formatting of the document. The goal is to have the Handbook approved and posted in 2020/2021 to replace the 2014 version. ➤ Constitution and Bylaws – Senator DeJarnette - No updates at this time. ➤ Elections Committee – Senator Rhodes –No updates at this time.

Continuing Business	Salvation Army Bell Ringing
	<ul style="list-style-type: none"> • Enough Staff Senators to cover the whole day agreed to ring the bell and collect donations on December 12, 2020 at the North 18th Brookshire's.

Adjournment	
There being no other business, the motion to adjourn was made by Senator Hardee and seconded by Senator Olinger.	
The next meeting is scheduled for December 16, 2020, at 10:00 a.m. via Zoom.	