



STAFF SENATE COMMITTEE

MINUTES

NOVEMBER 8, 2011

1:30 PM

UNIVERSITY LIBRARY, ROOM 622

(approved as amended)

ATTENDEES	Members: Katrina Branson, Brandon Bruscato, Tresea Buckhaults, Kirby Campbell, Kelli Cole, Larry Estess, Catherine Estis, Laura Knotts, Cindy Leath, Gail Parker, Heather Raley, Chris Ringo, Mary Schmeer, Cori Scroggins, Robin Taylor, Bryan Thorn, Lindsey Wilkerson
ABSENT (EXCUSED)	Tasha Fisher, Stacy Lamb, Anthony Malta, Roslynn Pogue

Agenda Topics

CALL TO ORDER	A regular meeting of the Staff Senate was held on November 8, 2011 in the University Library Room 622 and called to order at 1:30 pm by Chris Ringo, President. A quorum was present.
MINUTES	Minutes of the previous meeting held October 11, 2011 were reviewed by the committee. Changes were proposed by Gail Parker, Kirby Campbell and Cindy Leath. Amendments were noted. Gail Parker moved to approve the minutes as amended; Mary Schmeer seconded. Motion passed.

DISCUSSION	<p><u>President's Report:</u> Amendments to previous meeting minutes held on October 11, 2011 were noted. Chris Ringo will forward changes to Katrina Branson.</p> <p>Stacy Lamb asked to be excused; will continue to pull together details for recycling. Ringo will continue working on recycling plan. Laura Knotts will email student groups to find out who could participate in recycling efforts or if there are any groups already recycling.</p> <p>Ringo talked to Dr. Eric Pani, Interim Vice President for Academic Affairs, about GRAD ACT meeting for classified and unclassified staff. If so, several hundred employees will be in attendance.</p> <p><u>Committee Reports:</u></p> <p>Constitution & Bylaws: Campbell thanked Lindsey Wilkerson for posting Constitution & Bylaws amendments on Staff Senate website.</p> <p>Elections: Wilkerson created a spreadsheet to compare Unclassified and Classified representation by (current) VP Division and by (proposed) Organizational Units. Data provided by Branson, Human Resources Department. Question of whether the Senate will keep existing seats or modify according to proposed organizational units. Ringo will assess what seats will expire, what positions need to be filled, and determine the next step for Elections. Ringo will also address those employees who have moved to other positions.</p> <p><u>Unfinished Business:</u></p> <p>Tobacco Policy - President Bruno contacted Ringo, and initially Anna Hill, Chair of Tobacco Policy committee. Ringo forwarded the Staff Senate draft of the Tobacco Policy to Dr. Bruno and met to discuss Staff Senate draft. There are currently three different versions of the Tobacco Policy (Faculty Senate, Staff Senate, Tobacco Policy committee). Dr. Bruno requested groups collaborate and forward one recommendation for consideration.</p> <p>The current Faculty Senate draft recommends a total ban on all academic areas on campus and a total ban on other side of the Bayou. There is residential housing on both sides of the Bayou, which may cause some issues. Dr. Bruno will support a ban on the West Side of the Bayou. Since there are so many guests on the East side, he would prefer not to include that area at this time.</p>
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DISCUSSION	<p><i>Minutes of November 8, 2011 (Continued)</i></p> <p>Tresea Buckhaults asked if faculty is proposing to ban one side of campus, will all Residential Life areas be banned.</p> <p>Ringo asked Senate to express concerns via email. Ringo will arrange meeting with Faculty Senate and SGA to develop one policy. SGA policy has not been presented to Ringo/Staff Senate.</p> <p>Campuses of Southern University System are now tobacco-free.</p> <p>Ringo mentioned neither of the policies addresses electronic cigarettes. Debatable whether or not this issue needs to be addressed. Most establishments ban electronic cigarettes. Ringo emailed Anna Hill regarding electronic cigarettes, but has not received a response.</p> <p>Chewing tobacco will be addressed in final draft. Provisions in the policy will allow smoking in vehicles, but not in smoke-free areas.</p>
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Next regular meeting – December 13, 2011 @ 1:30pm, Administrative Conference Room, Library 622.

CONCLUSIONS	<p>There being no further business, Heather Raley moved to adjourn. Brandon Bruscatto seconded. Meeting was adjourned at 2:06 p.m.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		