ADVISING NOTES --- SUMMER & FALL 2018

1) Advising and Registration Dates for Summer & Fall 2018

Advising begins - Tuesday, March 6, 2017

2018 SUMMER & FALL REGISTRATION SEQUENCE

Special Groups	Tuesday, April 10
Graduates, Seniors & Professional Pharmacy	Wednesday, April 11
Seniors	Thursday, April 12
Juniors	Monday, April 16
Sophmores	Tuesday, April 17
Freshmen	Wednesday, April 18
Summer Registration	Monday, March 26

2) Part-of-term Dates

SUMMER PARTS-OF-TERM DATES DEFINED:

M	Maymester	May 14 - June 1
1	Full Term	June 4 - July 31
S1	Summer I	June 4 - June 28
S2	Summer II	July 2 - July 31

FALL PART-OF-TERMS DATES DEFINED:

1	Full Term	August 20 - December 7
F	First 8-Weeks	August 20 - October 12
S	Second 8-Weeks	October 15 - December 7

3) Course Equivalencies

-**On FlightPath main page**, click on "transfer credit equivalency search" and find school. ULM equivalents are listed. If the course is not a direct equivalent, it is given a level number of 1, 2, 3, or 4, followed by XXX. This means that this is a viable university-level course that may or may not be used on a degree plan, per approval of the department. For example, in many cases these courses may be used as electives.

-To review course descriptions for courses that do not have direct equivalencies defined in the Transfer Credit Equivalency Search in FlightPath, please go to http://www.collegesource.org/

4) Scholarship Info

TOPS
Students receiving TOPS must earn 24 hours per academic year, which includes the Fall, Wintersession, Spring, Maymester, and Summer semesters. Students MUST be registered as full-time students (12 or more academic credit hours) through the 15th day of the Fall and Spring semesters, regardless of the number of credit hours they have earned during other terms.

ULM SCHOLARSHIPS
Students receiving ULM Academic Scholarships must meet the following criteria to maintain their award:

- Earn a minimum of 30 credit hours during each academic year, defined as all terms from Fall through Summer within an academic year, August through July.
- Be continuously enrolled each Fall and Spring semester.
- Successfully complete a minimum of 12 credit hours each Fall and Spring semester. (Note: 30 credit hours are required for the academic year.)
- Maintain a 3.0 Fall and Spring semester grade point average.
- Maintain a 3.0 cumulative grade point average.
- First-Time Freshmen may use 6 hours of Dual Enrollment or Collegiate credit in order to satisfy the 30-hour requirement during their freshmen year only. Full-time status (12 hours) must be maintained for the Fall and Spring semesters regardless of the amount of Dual Enrollment or Collegiate credits earned. (AP, credit by exam, and CLEP credit cannot be used to satisfy the 30-hour requirement.)
- Courses taken at other institutions to satisfy the 30-hour credit requirements must have prior approval by the Scholarship Office.
- Louisiana TOPS scholarship requirements are different from Academic Scholarships awarded by ULM. Please see our TOPS FAQ page for these requirements.

5) Other Important Information

-Students must enroll in (and successfully complete) 12 credits of course work in the fall/ spring to be considered "full-time." The maximum course load is 18 hrs./ semester. (Freshmen should take no more than 16 hours.)

-Students should not be advised into 3000/4000-level classes until developmentals are completed.

-Use FlightPath for advising and making comments. Choose term before advising.

-Check Banner self-service (View Holds) for holds and inform student.

-Some online classes are reserved for eULM students.

- Test Outs - Students may **NOT** test out of classes during the semester in which they intend to graduate. See Testing Center website for details on all types of tests and eligibility. http://www.ulm.edu/testingcenter/

6) Online Attendance Policy (ULM 2017-18 Undergraduate Catalog)

http://catalog.ulm.edu/content.php?catoid=20&navoid=2479#Online_Attendance_Policy

The University of Louisiana Monroe (ULM) believes that students must attend class if they are to be well prepared for the workplace. Online courses are no different from traditional classroom courses in this regard. Online students are subject to the same attendance policy and procedures as traditional students. However, participation is defined in a different manner.

Student attendance in online courses is defined as active participation in the course as described in the individual course syllabus. Online courses will, at a minimum, have weekly mechanisms for student participation no more frequently than daily, which can be documented by any or all of the following methods:

- Completion of tests or quizzes
- Discussion forums
- Submission/completion of assignments
- Communication with the instructor
- Or other course participation

Having these weekly mechanisms in place requires that students attend class each week or as specified in the syllabus. Students are required to log in to each online course by the second day during the week in which the course officially begins, or the day enrolled during late registration to complete the initial introductory postings required in the course. Students must log in at least one additional day during the first week of the course. Students must log in on two separate days each subsequent week of the course to meet attendance requirements or as specified in the syllabus. As a component of attendance email announcements and course news forum(s) should be checked frequently (daily is recommended). The student is solely responsible for checking updates related to the course. Note: Nonattendance may affect financial aid. If a student fails to meet these attendance requirements for one week of the course, he or she will be given an absence for that week. Students are required attendance of at least 75% in a course as stated in the Student Policy Manual. If a student fails to meet the attendance requirements, he or she may be recommended for withdrawal from the course. In the case of an anticipated absence, such as military deployment, a student should contact the instructor in advance and make arrangements to complete the required assignments. In case of an emergency (illness/accident or death in family), a student should contact the instructor as soon as possible providing documentation supporting the need for any late submission of a graded event.

7) Placement Tests for Students

Online students needing to take a placement test for Math or English do not have to come to ULM to do so. They may contact ULM Admissions to get information about another test center. The student should contact the other test center to inquire about registration procedures, test dates, and test fees. When reporting to take the test, the student should request that the test results be sent to ULM via fax (318-342-3553) or email (testing@ulm.edu).

Placement test information for developmental courses can be found on the ULM testing website. Students register for the test online. http://www.ulm.edu/testingcenter/placement.html

8) Application for Graduation

Students who are being advised into their last term of coursework and who plan to graduate at the end of that term must submit an online application for graduation through Banner. The deadlines for submission of the application, along with instructions for doing so are found on the Registrar's Office website at www.ulm.edu/registrar

9) Math and English <u>CREDIT</u> based on ACT/ SAT Scores

-Students who earn outstanding scores on the ACT/SAT may qualify for credit in freshman-level English and/or math.

Course Credit	ACT Scores	SAT Scores
ENGL 1001 (3 hours)	ACT English Score of 28 or higher and ACT Composite of 25 or higher *on the same test date.*	SAT Writing & Language score of 34 or higher + total SAT score of 1200 or higher
ENGL 1001 and 1002 (6 hours)	ACT English score + ACT Composite score = 65 or higher *on the same test date*	SAT Writing & Language score of 34 or higher + total SAT score of 1450 or higher
MATH 1011 (3 hours)	ACT Math score of 26-29	SAT Math score of 610-690
MATH 1011 or MATH 1013 *course credit determined by major* (3 hours)	ACT Math score of 30 or higher	SAT Math score of 700 or higher

10) Math and English <u>PLACEMENT</u> based on ACT/ SAT/ACCUPLACER Scores

Effective March 2016

ACT MATH	SAT MATH SECTION SCORE (test taken March 2016 – present)	SAT MATH TEST SCORE (test taken March 2016 – present)	OLD SAT MATHEMATICS (test taken prior to March 2016)	ACCUPLACER ELEMENTARY ALGEBRA	COURSE/ EXAM ELIGIBILITY
30 OR ABOVE	700+	35+	670+	XXXXXXXXXXX	MATH 1031
23 TO 29	570-690	28.5-34.5	540-660	XXXXXXXXXXX	MATH 1013
21 OR 22	530-560	26.5-28	500-530	XXXXXXXXXXX	MATH 1011
20	520	26	480-490	XXXXXXXXXXX	MATH 1009 OR 1011
19	500-510	25-25.5	460-470	80-120	MATH 1009 OR 1011
18	470-490	23.5-24.5	430-450	55-79	MATH 1000 AND 1009
17 or below	460 or below	23 or below	420 or below	54 or below	MATH 099 OR PLACEMENT EXAM

ACT ENGLISH	SAT WRITING/LANG. TEST SCORE (test taken March 2016 – present)	OLD SAT VERBAL (test taken prior to March 2016)	ACCUPLACER SENTENCE SKILLS	COURSE/ EXAM ELIGIBILITY
18 OR ABOVE	25+	450+	86-120	ENGLISH 1001
16-17	23-24	410-440	65-85	ENGLISH 1000 AND 1001
15 or below	22 or below	400 or below	64 or below	ENGLISH 099 OR PLACEMENT EXAM