MEMORANDUM OF UNDERSTANDING

Ouachita Parish District Attorney's Office, Monroe Police Department, West Monroe Police Department, Sterlington Police Department, Richwood Police Department, Ouachita Parish Sheriff's Office, University of Louisiana at Monroe, Louisiana Delta Community College

This working agreement is recognized as a cooperative, collaborative commitment between the Ouachita Parish District Attorney's Office, the Monroe Police Department, the West Monroe Police Department, the Sterlington Police Department, the Richwood Police Department, the Ouachita Parish Sheriff's Office, the University of Louisiana at Monroe (ULM) and Louisiana Delta Community College (LDCC), to delineate responsibilities and share information related to sexually-oriented criminal offenses, and as proof of commitment as acknowledged by the signature of each agency's representative.

Act 172 of the 2015 Regular Session of the Louisiana Legislature requires that all public institutions of higher education enter into a memorandum of agreement with local law enforcement agencies to clearly delineate the responsibilities and share information, in accordance with applicable state and federal confidentiality laws, regarding sexually-oriented criminal offenses, including trends, occurring against students at institutions of higher education located in Ouachita Parish. Prior collaborations among the different agencies have, until this time, been informal and unwritten arrangements. With signature to this Memorandum of Understanding, all representatives are demonstrating a commitment to the requirements of Act 172.

The Ouachita Parish District Attorney's Office agrees to:

- Designate a liaison to serve and work with the Monroe Police Department, the West Monroe Police Department, the Sterlington Police Department, the Richwood Police Department, the Ouachita Parish Sheriff's Office, the ULM Police Department and LDCC Police Department (the Institutions) and to serve as the agency's contact person;
• Maintain communication and contact with the ULM Police Department and LDCC Police Department, to the extent that they are able without hampering or jeopardizing their own investigation, including meeting with their Title IX Coordinator(s) or others to assist those institutions in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;

• Notify the respective Institutions, to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;

• Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;

• Assist in the development and implementation of training for the Institutions for sharing information and conducting investigations into sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;

• Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;

• Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.

The University of Louisiana at Monroe (ULM) agrees to:

• Designate a liaison to serve and work with the Ouachita Parish District Attorney’s Office, the Monroe Police Department, the West Monroe Police Department, the Sterlington Police Department, the Richwood Police Department, the Ouachita Parish Sheriff’s Office and the LDCC Police Department to serve as the agency’s contact person;
- Maintain communication and contact with the Ouachita Parish District Attorney's Office, the Monroe Police Department, the West Monroe Police Department, the Sterlington Police Department, the Richwood Police Department, the Ouachita Parish Sheriff's Office and LDCC Police Department to the extent that they are able without hampering or jeopardizing their own investigation, including meeting with their Title IX Coordinator(s) or others to assist those institutions in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;

- Notify the Ouachita Parish District Attorney's Office, the Monroe Police Department, the West Monroe Police Department, the Sterlington Police Department, the Richwood Police Department, the Ouachita Parish Sheriff's Office and LDCC Police Department to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;

- Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;

- Assist in the development and implementation of training for the Institutions for sharing information and conducting investigations into sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;

- Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;

- Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.
Louisiana Delta Community College agrees to:

- Designate a liaison to serve and work with the Ouachita Parish District Attorney's Office, the Monroe Police Department, the West Monroe Police Department, the Sterlington Police Department, the Richwood Police Department, the Ouachita Parish Sheriff's Office and the ULM Police Department to serve as the agency's contact person;
- Maintain communication and contact with the Ouachita Parish District Attorney's Office, the Monroe Police Department, the West Monroe Police Department, Sterlington Police Department, the Richwood Police Department, the Ouachita Parish Sheriff's Office and the ULM Police Department to the extent that they are able without hampering or jeopardizing their own investigation including meeting with their Title IX Coordinator(s) or others, to assist those institutions in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;
- Notify the Ouachita Parish District Attorney's Office, the Monroe Police Department, the West Monroe Police Department, the Sterlington Police Department, the Richwood Police Department, the Ouachita Parish Sheriff's Office and the ULM Police Department to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;
- Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
- Assist in the development and implementation of training for the Institutions for sharing information and conducting investigations into sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
• Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;
• Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.

The Ouachita Parish Sheriff’s Office agrees to:
• Designate a liaison to serve and work with the Ouachita Parish District Attorney’s Office, ULM and LDCC, (the Institutions) and to serve as the agency’s contact person;
• Maintain communication and contact with the ULM Police Department and LDCC Police Department, to the extent that they are able without hampering or jeopardizing their own investigation, including meeting with their Title IX Coordinators or others to assist those institutions in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;
• Notify the Ouachita Parish District Attorney’s Office, the ULM Police Department and LDCC Police Department to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;
• Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
• Assist in the development and implementation of training for the Institutions for sharing information and conducting investigations into sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
• Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety.

• Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.

The Monroe Police Department agrees to:

• Designate a liaison to serve and work with the Ouachita Parish District Attorney’s Office, ULM Police Department and LDCC Police Department (the Institutions) and to serve as the agency’s contact person;

• Maintain communication and contact with the Ouachita Parish District Attorney’s Office, the ULM Police Department and LDCC Police Department to the extent that they are able without hampering or jeopardizing their own investigation, including meeting with their Title IX Coordinators or others to assist those institutions in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;

• Notify the Ouachita Parish District Attorney’s Office, the ULM Police Department or LDCC Police Department, to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;

• Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;

• Assist in the development and implementation of training for the Institutions for sharing information and conducting investigations into sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
• Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;

• Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.

**West Monroe Police Department agrees to:**

• Designate a liaison to serve and work with the Ouachita Parish District Attorney’s Office, ULM Police Department and LDCC Police Department (the Institutions) and to serve as the agency’s contact person;

• Maintain communication and contact with the Ouachita Parish District Attorney’s Office, the ULM Police Department and LDCC Police Department to the extent that they are able without hampering or jeopardizing their own investigation including meeting with their Title IX Coordinator(s) or others, to assist those institutions in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;

• Notify the Ouachita Parish District Attorney’s Office, ULM Police Department or LDCC Police Department to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;

• Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;

• Assist in the development and implementation of training for the Institutions for sharing information and conducting investigations into sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
• Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;
• Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.

Sterlington Police Department agrees to:
• Designate a liaison to serve and work with the Ouachita Parish District Attorney’s Office, ULM and LDCC (the Institutions) and to serve as the agency’s contact person;
• Maintain communication and contact with the Ouachita Parish District Attorney’s office, the ULM Police Department and LDCC Police Department to the extent that they are able without hampering or jeopardizing their own investigation, including meeting with their Title IX Coordinators or others to assist those institutions in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;
• Notify the Ouachita Parish District Attorney’s office, the ULM Police Department or LDCC Police Department to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;
• Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
• Assist in the development and implementation of training for the Institutions for sharing information and conducting investigations into sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
• Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;
• Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.

Richwood Police Department agrees to:
• Designate a liaison to serve and work with the Ouachita Parish District Attorney’s Office, ULM and LDCC (the Institutions) and to serve as the agency’s contact person;
• Maintain communication and contact with the Ouachita Parish District Attorney’s Office, the ULM Police Department and LDCC Police Department to the extent that they are able without hampering or jeopardizing their own investigation, including meeting with their Title IX Coordinators or others to assist those institutions in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;
• Notify the Ouachita Parish District Attorney’s Office, the ULM Police Department or LDCC Police Department to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;
• Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
• Assist in the development and implementation of training for the Institutions for sharing information and conducting investigations into sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
- Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;
- Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.
This Memorandum of Agreement is hereby accepted and adopted by the following:

Ouachita Parish District Attorney’s Office (Jerry Jones, DA)

Ouachita Parish Sheriff’s Office (Jay Russell, Sheriff)

Monroe Police Department (Quentin Holmes, Chief)

City of Monroe (Jamie Mayo, Mayor)

West Monroe Police Department (Jeffrey Terrell, Chief)

City of West Monroe (Dave Norris, Mayor)

Sterlington Police Department (Barry Bonner, Chief)

City of Sterlington (Vern Breland, Mayor)

Richwood Police Department (Euckle Hunter, Chief)

City of Richwood (Alvin Jackson, Mayor)

La. Delta Community College (Downey Black, Chief)

La. Delta Community College (Dr. Barbara M. Hanson, Chancellor)

University of Louisiana at Monroe (Tom Torregrossa, Director UPD)

University of Louisiana at Monroe (Dr. Nick J. Bruno, President)