

**Minutes**  
**University Library Committee**  
**September 19, 2007**

**Members Present:** L.Bryan, R.Carpenter, D.Davis, C.Gissendanner, S.Meyer, C.Michaelides, B.Ricks, L. Sloan, R.Stevens, R.Zehnder, and Dean Smith.

**Members Absent:** S.Allen, C.Lewis

**Call to Order: 3:30 pm.**

**Item 1 – The minutes from the August 13, 2007 meeting were approved with a spelling correction.**

**Item 2 – New Business**

Meeting times were discussed and left as published in the 8/13 minutes.

The budget from state funds (\$370,000) is available and planning is in progress for using this money, with \$100,000 to be allocated for books.

\$100,000 of Student Library fees will be used to fund the approval plan from Yankee Book Peddler.

Allocating \$100,000 to departments requires credit hours by department. These figures are not readily available.

Glenn Jordan, Head of Special Collections, will be retiring at the end of this semester. The position responsibilities will be changed somewhat and the position will be as coordinator of special collections instead of curator of special collections. Some development work will be included.

Computer printers in the library, as well as on campus, will have a control added to keep student printing within a reasonable range.

Dean Smith reported that the three new librarians have been very ambitious and successful in their first weeks of employment and have increased contact with faculty and students.

Four focus groups met this summer and Dean Smith will forward his notes from those groups. Others are scheduled to meet soon. The ULC will participate as a group in providing its feedback to focus group questions with Dean Smith at the next meeting.

The meeting was adjourned at 4 pm.

Respectfully submitted,

Dorothy Davis  
ULC Secretary  
September 19, 2007