

COMMUNICATION

To communicate with employees, several methods are used including: E-Mail, memorandums, operating instructions, handbooks, bulletin boards, and other methods.

Visitors or employees may not post, tape, tack, or affix in any way any form of literature, printed or written materials, photographs, or notices of any kind on any University bulletin board without securing proper approval from the Department of Student Development or the area responsible for that particular bulletin board.

The University of Louisiana at Monroe bulletin boards may not be used by employees or outside parties for posting commercial notes and advertisements, announcements, sales of personal property or any other matters without proper approval.