

UNIVERSITY LIBRARY
ANNUAL REPORT
2008-2009

Donald R. Smith
Dean of the Library

August 12, 2009

REPORT ON THE STATE OF THE LIBRARY

The Library's annual report has a different look this year. The statistics reflect a different way of looking at purchases; rather than by academic department, they reflect what was purchased by subject. Additionally, the annual strategic plan update has been replaced by a copy of the Library's assessment report that is part of the university's annual assessment.

One of the major changes in the Library this year was the move of the computer lab to the first floor and the current print journals to the second floor. With the coming year, the lab will be expanded by more than forty additional computers.

In spite of budget issues in the state, we have maintained our access to electronic journals, databases, and books and plan to continue to do during the coming year.

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Unit Evaluation

University Library - 2008-2009

Unit Vision:

The vision of the University Library is the creation of an information commons or hub (a teaching and learning resource center for students), expansion into provision of services outside the Library, the pursuit of applications of unused technology, and the improvement of its collections and services. All of these activities will support the Library's efforts in information literacy both within and beyond the Library.

Unit Mission:

The University Library's mission is to support the University of Louisiana at Monroes mission in its academic endeavors, students, and research via technology applications, collection building, and the provision of services. In addition, the University Library serves non-University users such as business, individuals, non-profit organizations, and government entities, particularly in the areas of northeast Louisiana history and the Library's special collections and archives.

Alignment with University Mission:

As stated in the ULM Strategic Plan (2008), the university emboldens the human spirit through student-centered learning, explores the truth through meaningful research, and enriches the human experience through useful service. The University Library contributes to this pursuit by expanding services into an Information Commons (a teaching and learning center for students and concomitantly providing information literacy skills for lifelong learning).

Explanation of changes made based on the [results and analysis](#) of the 2007-2008 cycle of assessment:

Collection: The Library has more available to users with increased access to electronic formats and increased use of the library. Access: Collaboration with the teaching faculty has increased.

Goal #1:

The Library will facilitate information access for all users.

Goal #1 Alignment with University Strategic Plan:

Goal 1 aligns with University goal 3.7, "Increase the number of courses utilizing an alternative method of delivery..." and Goal 3.8, "Increase the number of classes with technology-enhanced environments..."

1.1 Outcomes/Objectives:

Provide access to a broad selection of current resources to support University curriculum, through acquisition of new and digitization of existing materials

Measure:

Acquisitions' statistics and statistics from inhouse digitization of documents and collections

Target:

Increase the acquisition of current electronic and tangible resources, particularly periodicals, in an effort to provide the most and best access to the satisfaction of the University Library Committee

Tactical Steps:

- a. Keep abreast of changing information-searching habits of users
- b. Keep abreast of newer delivery methods of providing information
- c. Acquire electronic and tangible resources according to standards and practices set forth by ULM collection development policies.
- d. Select, scan, and make digital images of library resources widely available via the Louisiana Digital Library.
- e. Create digital finding aids for special collections and archival materials.
- f. Create a committee chaired by the Coordinator of Special Collections and Library Development to spearhead the digitization efforts within the Library; this committee will 1) determine what types of items should be considered for digitization, 2) determine the percentage of materials that should be digitized, and 3) Determine what percentage of materials should be digitized in a given timeframe, as a measure of the progress of the project.

Timeframe for evaluation:

Ongoing

Responsible Persons:

Reference staff; Technical Services staff

1.2 Outcomes/Objectives:

Market electronic resources to our users

Measure:

Usage statistics and user surveys

Target:

Increase awareness of electronic resources

Tactical Steps:

- a) Train users in NetLibrary, Ebrary, electronic government documents, and databases
- b) Highlight electronic resources in Information Literacy sessions
- c) Promote electronic resources on Library website and blog and through printed materials and displays

Timeframe for evaluation:

Ongoing

Responsible Persons:

Reference staff

1.3 Outcomes/Objectives:

Provide library services and access to meet demand

Measure:

Library schedule

Target:

To extend hours of operation during periods of anticipated high usage

Tactical Steps:

Increase the hours of operation during the weekends before finals to include later hours on Fridays, hours on Saturdays, and earlier hours on Sundays

Timeframe for evaluation:

Ongoing

Responsible Persons:

Reference staff; Circulation staff

Goal #2:

The Library will showcase new and underutilized resources.

Goal #2 Alignment with University Strategic Plan:

Goal 2 potentially aligns with six objectives within four University strategic planning goals: 1.2, 1.4, 2.3, 3.9, 3.10, and 7.7.

2.1 Outcomes/Objectives:

Improve the use of library resources

Measure:

- a. Online user survey and feedback from library blog
- b. Comparison of faculty publications database with online indexes and abstracts.

Target:

Heighten visibility of new resources and promote existing underutilized resources

Tactical Steps:

- a. Highlight new monthly library resources in the library online catalog by using the "new books" feature of SIRSI Unicorn.
- b. Cite new resources and discuss them in the library blog
- c. Create an ongoing database of ULM faculty publications by requesting and assembling monthly departmental bibliographies of published faculty papers, books, and creative works

Timeframe for evaluation:

- a. 2009-2010
- b. Current and ongoing

Responsible Persons:

- a. Reference Staff
- b. Special Collections Staff
- c. Technical services Staff

Goal #3:

The Library will maintain appropriate current technologies and equipment to support library research and services.

Goal #3 Alignment with University Strategic Plan:

Goal 3 aligns with University Goal 3.9, "Increase traditional library information resources..." and 3.10, "Increase the acquisition of library electronic resources..."

3.1 Outcomes/Objectives:

Facilitate support of library resources and services by obtaining adequate budget to update and maintain newer and existing equipment, resources & services

Measure:

Budget

Target:

Annual increase of 10% of current budget for inflation and an average 3% increase for traditional materials and a 5% increase for electronic materials.

Timeframe for evaluation:

Ongoing

Responsible Persons:

Dean

Goal #4:

The Library will strengthen relationships with Library constituencies

Goal #4 Alignment with University Strategic Plan:

Goal 4 aligns with University goal 6 with the same wording.

4.1 Outcomes/Objectives:

Increase cooperation and collaboration between Library and ULM faculty

Measure:

University committee lists posted on Academic Affairs website

Target:

Faculty representation on university committees

Tactical Steps:

- a. Maintain active role on University committees
- b. Enhance relationships with academic departments

Timeframe for evaluation:

Ongoing

Responsible Persons:

Dean &
Reference staff

4.2 Outcomes/Objectives:

Seek opportunities to promote the availability of resources and services to community, political, and business leaders

Measure:

Program and attendance counts

Target:

Increase the number of attendees in Library sponsored programs

Tactical Steps:

- a. Increase the number of Library sponsored programs
- b. Increase the number of community outreach programs presented by the Library faculty

Timeframe for evaluation:

Ongoing

Responsible Persons:

Library faculty

4.3 Outcomes/Objectives:

Provide user-friendly service

Measure:

User surveys

Target:

Increase awareness of provision of services

Tactical Steps:

- a. Provide directional and information assistance to all visitors
- b. Maintain current University program schedule

Timeframe for evaluation:

Ongoing

Responsible Persons:

Library faculty & staff

Results and Analysis:

Collection: The library was more available to users with an increase in access to electronic formats and increased use of the library. This was part of the result of de-selecting reference materials to make the Reference Collection more viable. The library completed a planning document for a library information commons.

Access was improved with the increased library offerings to faculty during ULM University Week

Explanation of changes made based on the results and analysis of the 2008-2009 cycle of assessment:

The information commons construction has been delayed due to funding issues.

Traditional library resources have not increased due to mid-year budget reductions and further reductions for the new year.

Attached Files:

No files have been attached.

LIBRARY**2008-2009 Materials Expenditures**

Capital Outlay	\$92,700.00
University Enhancement	\$157,110.00
Operating Services, including LLN journals	\$96,161.00
Student Assessment	\$63,146.00
Library Gift Fund	\$5,232.00
TOTAL	\$414,349.00

2008-2009 Fine and Fee Collections:

Multimedia	
Fines	\$2,975.50
Lost Books	\$2,242.00
TOTAL	\$5,217.50

BOOKS PURCHASED BY SUBJECT

LC Subclass	Acquired	Net Expenditure
B - PHILOSOPHY	4	\$179.23
BF - PSYCHOLOGY	28	\$2,259.34
BJ - ETHICS	2	\$33.12
BL - RELIGION	7	\$400.90
BP - ISLAM	3	\$77.28
BR - CHRISTIANITY	2	\$84.90
BS - THE BIBLE	2	\$82.30
BT - DOCTRINAL THEOLOGY	2	\$349.95
BV - PRACTICAL THEOLOGY	2	\$99.90
BX - DENOMINATIONS	2	\$121.97
CB - HIST. CIVILIZATION	1	\$49.80
CT - GENERAL BIOGRAPHY	1	\$62.94
D - HISTORY, EASTERN HEMISPHERE	20	\$641.76
DA - GREAT BRITAIN	6	\$180.06
DS - ASIA. MIDDLE EAST	6	\$173.61
DT - AFRICA	2	\$40.22
E - HISTORY, NORTH AMERICA	39	\$1,055.72
F - HISTORY, WESTERN HEMISPHERE	2	\$49.72
GE - ENVIRONMENTAL SCIENCES	4	\$117.06
GF - HUMAN ECOLOGY	1	\$70.55
GN - ANTHROPOLOGY	2	\$124.42
GR - FOLKLORE	2	\$86.95
GT - MANNERS AND CUSTOMS	1	\$64.74
GV - RECREATION. LEISURE	9	\$480.79
H - SOCIAL SCIENCES (GENERAL)	1	\$41.46
HB - ECONOMICS	3	\$230.44
HC - ECONOMIC HISTORY (BY REGION)	1	\$45.65
HD - ECONOMIC HISTORY (BY SUBJECT)	14	\$496.14
HE - TRANSPORTATION & COMMUNICATION	1	\$29.84
HF - COMMERCE	4	\$197.59
HM - SOCIOLOGY	18	\$857.79
HN - SOCIAL HISTORY	5	\$124.30
HQ - FAMILY. MARRIAGE	22	\$1,488.34
HT - COMMUNITIES	1	\$99.60
HV - SOCIAL PATHOLOGY	19	\$790.57
J - POLITICAL SCIENCE (DOCS.)	1	\$173.95
JA - COLLECTIONS & GENERAL WORKS	9	\$267.44
JC - POLITICAL THEORY	4	\$157.77
JF - CONSTITUTIONAL HISTORY	1	\$16.56
JK - POL. SCI.-U.S.	12	\$438.43
JN - POL. SCI.-EUROPE	1	\$85.00
JV - COLONIES	3	\$94.28
JZ - INTERNATIONAL RELATIONS	3	\$97.07
K - LAW (GENERAL)	3	\$107.64
KD - LAW-ENG. & WALES	1	\$33.16
KF - LAW-U.S.	40	\$1,199.02
KJA - EUROPE-ROMAN LAW	1	\$33.16

LA - HISTORY OF EDUCATION	1	\$45.65
LB - THEORY & PRACTICE OF EDUCATION	63	\$4,431.89
LC - SPECIAL ASPECTS OF EDUCATION	19	\$2,324.86
ML - LITERATURE OF MUSIC	2	\$117.92
MT - MUSIC INSTRUCTION	2	\$59.45
N - VISUAL ARTS (GENERAL)	3	\$130.31
NA - ARCHITECTURE	2	\$57.19
ND - PAINTING	1	\$33.16
NK - DECORATIVE ARTS. APPLIED ARTS	2	\$63.83
NX - ARTS IN GENERAL	2	\$103.71
P - PHILOLOGY & LINGUISTICS	15	\$1,532.65
PC - ROMANCE LANGUAGES	4	\$172.85
PE - ENGLISH LANGUAGE	7	\$521.19
PN - LITERARY HISTORY & COLLECTIONS	39	\$1,944.42
PQ - ROMANCE LITERATURES	2	\$31.54
PR - ENGLISH LITERATURE	32	\$1,098.35
PS - AMERICAN LITERATURE	38	\$975.15
Q - SCIENCE (GENERAL)	4	\$237.26
QA - MATHEMATICS	1	\$66.40
QB - ASTRONOMY	1	\$15.73
QC - PHYSICS	5	\$303.66
QH - NATURAL HISTORY	8	\$852.50
QL - ZOOLOGY	1	\$13.24
QP - PHYSIOLOGY	6	\$172.54
R - MEDICINE (GENERAL)	11	\$418.19
RA - PUBLIC ASPECTS OF MEDICINE	43	\$1,932.63
RB - PATHOLOGY	4	\$286.76
RC - INTERNAL MEDICINE	44	\$2,510.85
RD - SURGERY	2	\$65.95
RF - OTORHINOLARYNGOLOGY	1	\$66.36
RG - GYNECOLOGY & OBSTETRICS	2	\$66.36
RJ - PEDIATRICS	6	\$301.52
RK - DENTISTRY	17	\$1,100.13
RM - THERAPEUTICS. PHARMACOLOGY	17	\$770.93
RS - PHARMACY & MATERIA MEDICA	2	\$119.51
RT - NURSING	5	\$187.38
TD - ENVIRONMENTAL TECHNOLOGY	1	\$44.95
TK - ELECTRICAL ENGINEERING	1	\$33.20
TN - MINING ENGINEERING	1	\$12.41
TR - PHOTOGRAPHY	1	\$34.86
TS - MANUFACTURES	1	\$16.56
TX - HOME ECONOMICS	3	\$158.41
UA - ARMIES	1	\$22.00
UE - CAVALRY	1	\$22.37
Z - LIBRARY SCIENCE. BIBLIOGRAPHY	15	\$708.26
ZA - INFORMATION RESOURCES	7	\$462.95
No Class Recorded	15	\$546.25
Grand Total	779	\$39,186.67

VOLUME STATISTICS 2008-2009

	Units Added	Units Withdrawn	Units Net	2007-2008 Total Vols. & Equivalencies	2008-2009 Total Vols. & Equivalencies
PRINT VOLUMES*					
Cataloged					
New titles	2103	6972	-4869		
Added volumes	3708	12735	-9027		
Sub-total			-9027	447338	438311
Government Documents (Uncataloged)					
Print titles	1369	364	1005		
Print volumes	2811	2347	464		
Documents sub-total			464	200358	200822
Print volumes sub-total			-8563	647696	639133
NON-BOOK MATERIALS					
Gov't. Pubn's (Microfiche and CD's)	2886	67	2819	41564	44383
Microforms				578611	578611
Microcards	0	0	0		
ERIC Microfiche	0	0	0		
Microfiche	446	0	446		
Microfilm	87	0	87		
Maps	0	0	0		
Other	13	0	13		
Sub-total	3432	67	3365	621610	624975
GRAND TOTAL	3432	67	-5198	1269306	1264108

*Print Volumes includes cataloged monographs, serials, archives, and uncataloged government documents

TITLE STATISTICS 2008-2009

	Added	Withdrawn	Net	Carried Forward	TOTAL
BOOKS					
Gen'l Coll.	2103	6972	-4869	243357	238488
Govt. Documents	1369	364	1005	141408	142413
Sub-total	3472	7336	-3864	384765	380901
NON-BOOK MATERIALS					
Serials	0	0	0	9950	9950
Microforms	924	0	924	534354	535278
Maps	0	0	0	40	40
A.V.	0	0	0	138	138
Sub-total	924	0	924	544482	545406
TOTAL	4396	7336	-2940	929247	926307

COLLECTIONS 2008-2009

MICROFORM PIECE COUNT

Format	Added	Discarded	Net	Carried Forward	Total
Film	87	0	87	36262	36349
Fiche	3269	66	3203	814610	817813
Card	0	0	0	24657	24657
TOTAL	3356	66	3290	818381	821671

USAGE 2008-2009

CATEGORIES	# 2007-2008	2008-2009	% CHANG
Assistance			
Reference	2581	2583	0.08%
Directional	5583	7318	31.08%
Research	398	486	22.11%
Bibl. Instr.			
Groups	67	68	1.49%
No. in Grps.	1292	1068	-17.34%
Circulation	11697	12007	2.65%
Student	6577	5944	-9.62%
Faculty/Staff	895	998	11.51%
Reserve	3910	4866	24.45%
Other	315	199	-36.83%
Interlibrary Loan			
Loaned	745	805	8.05%
Borrowed	3006	2384	-20.69%
Transactions Processed	5216	5174	-0.81%
Microforms	660	377	-42.88%
Shelving	5855	2993	-48.88%
Electronic Sources	352756	361405	2.45%
Entrances	393608	327422	-16.82%

LIBRARY INFORMATION, 2001-2009

	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09
Bound Volumes	633818	637640	642582	647785	645612	644120	647696	639133
Microform Volume Equivalents	604519	601964	614669	617675	618857	620039	621610	624975
Non-book titles	543467	551973	563904	556617	551964	544481	n/a	n/a
Print Journal subscriptions	2939	2941	2761	2508	0	135	140	140
Print journal use		13023	12288	11440	6893	1756	n/a	n/a
Electronic journal use		16964	68429	55500	105026	368776	352756	361405
Attendance	305690	261430	268730	393288	397829	405061	393608	327422
Circulation	23077	21248	16732	18041	14495	12393	11697	12007
Electronic book use	1432	1916	12112	13379	19384	6384	24171	5216
Multimedia	2390	1892	1138	1282	935	548	660	377
Interlibrary Loan	15190	8855	7044	6781	6536	5652	5216	5174
Total Volumes	1238332	1239604	1257251	1265460	1264362	1264159	1269306	1264108

**2008-2009 UNIVERSITY AND PROFESSIONAL PARTICIPATION, PROFESSIONAL
ACTIVITIES, AND HONORS (FACULTY AND PROFESSIONALS)**

Alpha Beta Alpha
American Cancer Society Volunteer
American Library Association
American Library Trustee Association
American Reference Books Annual reviewer
ARCO Human Rights Committee
Association of College and Research Libraries
Association of College and Research Libraries-Louisiana
Association of College and Research Libraries-Louisiana Mentorship Committee chair
Browse on the Bayou
DeSiard Street Mission volunteer
FBLA District II judge
Families Helping Families of Northeast Louisiana
Friends of the Library of ULM board
Government Documents Roundtable
Habitat for Humanity Board
Kappa Delta Pi
LALINC Collection Development Committee
LALINC Digital Reference Committee
LALINC Electronic Resources Committee
LALINC Executive Board
LALINC Information Literacy Committee
LALINC Preservation Committee
LALINC Staff Development Committee
Library Deselection Committee
Library Disaster Preparedness Committee
Library Promotion & Tenure Committee
LIBROVIX volunteer reader
LLN Commission
LOUIS System Administrators Conference
LOUIS Users Conference, presenter
Louisiana Library Association Scholarship Committee
Louisiana Academic Library Network Technology Committee Serials Subcommittee
Louisiana Archives and Manuscript Association
Louisiana Aviation & Military Museum volunteer
Louisiana Center for Excellence in Autism conference presenter
Louisiana Citizens for Action Now committee
Louisiana Delta Community College library presentations to students
Louisiana Department of Insurance
Louisiana Endowment for the Humanities Louisiana Library Association Readings in Literature
Louisiana Federal Depository Library Council and Academic Library Representative
Louisiana Historical Association
Louisiana Libraries book reviews
Louisiana Libraries editorial board
Louisiana Library Association membership Committee
Louisiana Library Association Annual Conference
Louisiana Library Association Annual Conference Exhibits Committee
Louisiana Library Association History Committee
Louisiana Library Association Outstanding Librarian Award Committee
Louisiana Library Association Presentation

Louisiana Library Association Serials Interest Group
Louisiana Records Commission, Louisiana Annual Conference, United Methodist Church
Louisiana State Autism Chapter Adult Living Options Committee
Mayor's Commission on the Needs of Women (Monroe)
National Association of University Women
National Board of Certified Counselors
National Christian Forensics and Communication Associate Debate Competition judge
Northeast Louisiana Area Counselors
Northeast Louisiana Chapter of the Autism Society of America newsletter editor
Northeast Louisiana Chapter of the Autism Society of America secretary
Northeast Louisiana Food Bank
Northeast Louisiana Health Education Alliance
Northeast Louisiana Libraries Trustees Association Board of Commissioners
Northeast Louisiana Library Board commissioner
Ouachita Parish Library program presenter
Ouachita Parish Public Library Board of Control
Ouachita Parish Public Library Friends of the Library
Phi Delta Kappa
Phi Kappa Phi Honor Society & officers
Phi Mu Alumni Association
Prime Time Program presenter
River City Human Society for Cats
SELA
SELA Intellectual Freedom Committee
SIRSI Implementation Committee
SIRSI Serials Work Group
SIRSI Superconference
SIRSI System Administrators Conference
Society of Southwest Archivists
Southern Books Awards Competition Committee
St. Vincent de Paul Society
Strategies Targeting African-American Retention and Transition Committee
Student Conduct Standards Committee Chief Justice
Susan G. Komen Breast Cancer Foundation NELA Affiliate
TrailBlazer Libraries Directors' Council
ULM Diversity Committee
ULM ad hoc Committee on Student Work Program
ULM Christmas Committee
ULM Conduct Standards Committee
ULM Crisis Response Team
ULM CWID Committee
ULM Electronic Learning Committee
ULM Environmental Health and Safety Committee
ULM Faculty Senate
ULM Honors Council
ULM Institutional Effectiveness committee
ULM Interfaith Committee
ULM Midnight Breakfast
ULM Parking & Traffic Appeals Committee
ULM Records Management Committee, and
ULM Regional Social Studies Fair judge
ULM Student NAACP advisor
ULM Summer Reading Program Committee
ULM T&LRC presenter

University Calendar Committee
Who's Who in America biographee
Who's Who in American Education biographee
Who's Who in the South and Southwest biographee
Who's Who in the World biographee