

Constitution

Pharmacy Student Senate

University of Louisiana at Monroe

Preamble

We, the Student Pharmacists of the College of Pharmacy of the University of Louisiana at Monroe, in order to promote the general welfare and best interest of the College, to promote coordination and collaboration between the various interest groups within the College, to develop a meaningful exchange of ideas between students and the administration, and to exercise our capacity for self-government to the preservation of the American Democratic ideas, in order to assume the maximum allowed powers with the responsibilities thereof do hereby establish this Constitution.

Article I Name and Purpose

Section 1 Name

Section 1.1 This organization will be known as the Pharmacy Student Senate, herein referred to as the PSS.

Section 2 Purpose

Section 2.1 The purpose of this organization shall be:

- A) To serve as the sole governing body for the Student Pharmacists within the College of Pharmacy, herein referred to as the Student Body.
- B) To provide an official voice through which student opinion may be expressed in the College of Pharmacy.
- C) To work alongside the Administration of the College of Pharmacy, herein referred to as the Administration, as well as the Faculty of the College of Pharmacy, herein referred to as the Faculty, to enhance the quality and scope of education within the College of Pharmacy.
- D) To provide support for projects related to the profession of Pharmacy, as well as its related fields, which will serve to benefit the University, the College, the students, and the community.
- E) To enact all measures necessary and proper for the general welfare of the students in the College of Pharmacy.
- F) To serve as the liaison between the students and the Administration and Faculty.
- G) To provide for the academic and professional welfare of the students.
- H) To enhance the communication and collaboration amongst the Student Body of the College of Pharmacy.
- I) To enhance student knowledge of University and governmental processes and functions in order to more adequately prepare them to function in organizational and professional communities.

Article II Membership and General Structure

Section 1 Membership

Section 1.1 The membership of the PSS shall consist of all currently registered Student Pharmacists in the College of Pharmacy, where Student Pharmacist is defined as a student admitted to and currently enrolled in the professional degree program.

Section 1.2 Membership or the benefits thereof shall not be denied on the basis of race, color, religion, sexual orientation, national origin, age, gender, or disability.

Section 2 Structure

Section 2.1 The PSS shall consist of three branches: the Executive Branch, the Legislative Branch, and the Judicial Branch.

Article III Executive Branch

Section 1 Powers

Section 1.1 The executive powers granted herein shall be vested in the Executive Branch of the PSS. The Executive Branch may, with the authority of the PSS, enforce any and all legislation properly issued by the PSS for the welfare of the Student Body.

Section 2 Composition

Section 2.1 The Executive Committee shall consist of the President, Vice-President, Secretary, and Treasurer.

Section 3 Duties

Section 3.1 Duties of the President

Section 3.1.1 The President shall:

- A) Be familiar with the Constitution and all operations of the PSS.
- B) Conduct and preside over all meetings of the Executive Committee and the Senate. The President shall vote only in the case of a tie. Unexcused Senate meeting absences in excess of two (2) per semester shall be grounds for removal from office.
- C) Enforce the rules and regulations set forth in the Constitution and ensure that other officers fulfill the duties of their respective offices.
- D) Veto any bill or item within a bill that is deemed inconsistent with or detrimental to the purposes of the PSS. This power of veto must be exercised within seven (7) calendar days of the original passing of the legislation.

- E) Create any Ad-hoc or Standing committees deemed necessary for furthering the purposes of the PSS.
- F) Serve as an ex-officio member of all committees and appoint members to such committees if necessary.
- G) Call special meetings of the Executive Committee or the Senate when such a meeting is deemed necessary.
- H) Develop and maintain an annual operating budget in conjunction with the Treasurer. This budget must be approved by a two-thirds (2/3) vote of the Senate.

Section 3.2 Duties of the Vice-President

Section 3.2.1 The Vice-President shall:

- A) Be familiar with the Constitution and all operations of the PSS.
- B) Conduct and preside over all the meetings of the Executive Committee and the Senate in the absence of the President.
- C) Assist the President in the performance of his/her duties at all times.
- D) Serve as an ex-officio member of all committees and, if necessary, appoint members to such committees with the approval of the President.
- E) Serve as the Parliamentarian for all Executive Committee and Senate meetings. Unexcused Senate meeting absences in excess of two (2) per semester shall be grounds for removal from office.
- F) Limit debate to two minutes per member as recognized by the President.
- G) Succeed to the office and complete the term of President in the event that the office of President becomes vacant.

Section 3.3 Duties of the Secretary

Section 3.3.1 The Secretary shall:

- A) Record and make available to the students and the faculty of the College of Pharmacy the minutes of all Executive Committee and Senate meetings. Both the President and the PSS Advisor shall receive a copy of the minutes to be kept on permanent file for a period no less than four (4) years.
- B) Take roll at all Executive Committee and Senate meetings and report any absences to the President. Unexcused Senate meeting absences in excess of two (2) per semester shall be grounds for removal from office.
- C) Compose and post a comprehensive calendar of absences of all Executive Committee members and Senators.
- D) Publicly post the minutes of the previous Senate meeting according the specifications of the PSS.
- E) Coordinate with the Public Relations Committee regarding the publicity of all PSS activities and Senate meetings.
- F) Ensure that the Constitution is updated to correspond with any amendments that are passed. If the Constitution is updated during the course of any semester, then the updated version of the Constitution

shall be submitted to the President and PSS Advisor at the end of that semester.

- G) Reserve the appropriate room for Senate and Executive Committee meetings

Section 3.4 Duties of the Treasurer

Section 3.4.1 The Treasurer shall:

- A) Maintain and balance the bank accounts of the PSS.
- B) Attend to all financial needs and requirements of the PSS.
- C) Ensure that all unspent or uncommitted funds allocated to a committee, organization, or project shall be returned to the general fund at the conclusion of the semester.
- D) Work with the President to develop and maintain an annual operating budget. This budget must be approved by a two-thirds (2/3) vote of the Senate.
- E) Keep and make available to the students and Administration of the College of Pharmacy a record of all monies received and spent by the PSS.
- F) Give a report of the current financial status of the PSS at each Executive Committee and Senate meeting. Unexcused Senate meeting absences in excess of two (2) per semester shall be grounds for removal from office.

Section 4 Qualifications for Executive Committee Officers

Section 4.1 To be eligible to hold office, the candidate must meet the following qualifications:

- A) Be a member of the PSS as defined in Article II, Section 1.1.
- B) Must meet the requirements set forth by the ULM College of Pharmacy for good academic standing.
- C) Candidates for Executive Committee must have served on the PSS for at least one year prior to running for the office.
- D) Must be able to complete his/her term of office while enrolled in the didactic course work at the ULM College of Pharmacy.

Section 5 Meetings

Section 5.1 Procedural Controls

- A) Robert's Rules of Order shall serve as the final authority on questions of procedures and parliamentary law for all Executive Committee meetings except as otherwise mentioned in the Constitution

Section 5.2 Frequency and Location

- A) The Executive Committee shall meet at least twice each month during the regular school term.
- B) Special sessions may be called by the President.
- C) The time and location of Executive Committee meetings shall be established by the members thereof.

Section 6 Term of Office

Section 6.1 The term of office for Executive Committee members shall run from the date of their installation until the installation of their successors.

Section 7 Term Limits

Section 7.1 No student may serve more than two terms in the same Executive Office of the PSS.

Article IV Legislative Branch

Section 1 Powers

Section 1.1 The legislative powers of the PSS shall be vested in the Student Senate. The Student Senate shall have the power to enact such legislation that would provide for the general welfare of the Student Body or otherwise promote the principles of the PSS.

Section 2 Composition

Section 2.1 The Student Senate, herein referred to as the Senate, shall consist of the following:

- A) President – Presiding Officer
- B) Vice-President – Parliamentarian
- C) Secretary
- D) Treasurer
- E) Two (2) representatives from each of the recognized professional organizations or fraternities within the College of Pharmacy
- F) Professional Year 1 (P1) Class President and Vice-President
- G) Professional Year 2 (P2) Class President and Vice-President
- H) Professional Year 3 (P3) Class President and Vice-President
- I) Professional Year 4 (P4) Class President (ex-officio) and Vice-President (ex-officio)

Section 3 Duties

Section 3.1 Class Presidents

Section 3.1.1 The P1 Class President shall:

- A) Attend all meetings of the Senate in order to ensure proper representation of his/her respective class. Unexcused absences in excess of two (2) per semester shall be grounds for removal from office.
- B) Serve as a liaison between his/her respective class and the PSS.
- C) Inform his/her respective class of the proceedings of each Senate meeting within seven (7) calendar days of its occurrence.
- D) Collaborate with the Class Vice-President in the coordination of at least one class activity per semester

- E) Serve as a member of the College of Pharmacy Admissions Committee.
- F) Coordinate with the P1 Class Vice-President in the nomination of three candidates from the P1 Class, one of which will serve on the College of Pharmacy Admissions Committee.

Section 3.1.2 The P2 Class President shall:

- A) Attend all meetings of the Senate in order to ensure proper representation of his/her respective class. Unexcused absences in excess of two (2) per semester shall be grounds for removal from office.
- B) Serve as a liaison between his/her respective class and the PSS.
- C) Inform his/her respective class of the proceedings of each Senate meeting within seven (7) calendar days of its occurrence.
- D) Collaborate with the Class Vice-President in the coordination of at least one class activity per semester
- E) Serve as a member of the College of Pharmacy Academic Standards Committee.
- F) Coordinate with the P2 Class Vice-President in the nomination of three candidates from the P2 Class, one of which will serve on the College of Pharmacy Academic Standards Committee.

Section 3.1.3 The P3 Class President shall:

- A) Attend all meetings of the Senate in order to ensure proper representation of his/her respective class. Unexcused absences in excess of two (2) per semester shall be grounds for removal from office.
- B) Serve as a liaison between his/her respective class and the PSS.
- C) Inform his/her respective class of the proceedings of each Senate meeting within seven (7) calendar days of its occurrence.
- D) Collaborate with the Class Vice-President in the coordination of at least one class activity per semester
- E) Serve as a member of the College of Pharmacy Curriculum Committee.
- F) Coordinate with the P3 Class Vice-President in the nomination of three candidates from the P3 Class, one of which will serve on the College of Pharmacy Curriculum Committee.

Section 3.1.4 The P4 Class President shall:

- A) Serve as an ex-officio member of the Senate.
- B) Serve as a liaison between his/her respective class and the PSS.
- C) Inform his/her respective class of the proceedings of each Senate meeting within seven (7) calendar days of its occurrence.
- D) Collaborate with the Class Vice-President in the coordination of at least one class activity per semester

Section 3.2 Class Vice-Presidents

Section 3.2.1 The P1 Class Vice-President shall:

- A) Attend all meetings of the Senate in order to ensure proper representation of his/her respective class. Unexcused absences in excess of two (2) per semester shall be grounds for removal from office.
- B) Serve as a liaison between his/her respective class and the PSS.
- C) Assist the Class President in the performance of his/her duties at all times.
- D) Collaborate with the Class President in the coordination of at least one class activity per semester.
- E) Succeed to the office and complete the term of Class President in the event that the office of Class President becomes vacant.
- F) Coordinate with the P1 Class President in the nomination of three candidates from the P1 Class to serve on the College of Pharmacy Admissions Committee.

Section 3.2.2 The P2 Class Vice-President shall:

- A) Attend all meetings of the Senate in order to ensure proper representation of his/her respective class. Unexcused absences in excess of two (2) per semester shall be grounds for removal from office.
- B) Serve as a liaison between his/her respective class and the PSS.
- C) Assist the Class President in the performance of his/her duties at all times.
- D) Collaborate with the Class President in the coordination of at least one class activity per semester.
- E) Succeed to the office and complete the term of Class President in the event that the office of Class President becomes vacant.
- F) Coordinate with the P2 Class President in the nomination of three candidates from the P2 Class to serve on the College of Pharmacy Academic Standards Committee.

Section 3.2.3 The P3 Class Vice-President shall:

- A) Attend all meetings of the Senate in order to ensure proper representation of his/her respective class. Unexcused absences in excess of two (2) per semester shall be grounds for removal from office.
- B) Serve as a liaison between his/her respective class and the PSS.
- C) Assist the Class President in the performance of his/her duties at all times.
- D) Collaborate with the Class President in the coordination of at least one class activity per semester.
- E) Succeed to the office and complete the term of Class President in the event that the office of Class President becomes vacant.
- F) Coordinate with the P3 Class President in the nomination of three candidates from the P3 Class to serve on the College of Pharmacy Curriculum Committee.

Section 3.2.4 The P4 Class Vice-President shall:

- A) Serve as an ex-officio member of the Senate.
- B) Serve as a liaison between his/her respective class and the PSS.
- C) Assist the Class President in the performance of his/her duties at all times.
- D) Collaborate with the Class President in the coordination of at least one class activity per semester.
- E) Succeed to the office and complete the term of Class President in the event that the office of Class President becomes vacant.

Section 3.3 The Organizational Representatives shall:

- A) Attend all meetings of the Senate in order to ensure proper representation of his/her respective organization. Unexcused absences in excess of two (2) per semester shall be grounds for removal from office.
- B) Serve as a liaison between his/her respective organization and the PSS.
- C) Inform the Executive Officers of his/her respective organization of the proceedings of each Senate meeting within seven (7) calendar days of its occurrence.
- D) Submit to the PSS a proposed calendar of organizational activities and fundraisers for the semester as well as any changes to such calendar. This calendar shall be submitted no later than the third (3rd) meeting of the semester.

Section 3.4 The Senate shall:

- A) Enact all legislation that is necessary and proper to promote the general welfare of the Student Body
- B) Consider and take action on all matters referred to it by the Student Body or Administration.
- C) Override any Presidential veto by a 2/3 vote of the Senators present when such action is deemed beneficial to the Student Body.
- D) Review the annual operating budget submitted by the President and the Treasurer. Approval of this annual operating budget shall require a two-thirds (2/3) vote of the Senate.
- E) Budget and allocate funds assigned to the PSS and other funds that may come into the treasury of the PSS.
- F) Call a special session of the Senate where such a meeting is deemed necessary. This shall require a written petition bearing the signatures of at least one-half (1/2) of the Senators, which shall be submitted to the President.
- G) Call Special Elections if deemed necessary. This shall require a two-thirds (2/3) vote of the Senate.

Section 4 Meetings

Section 4.1 Procedural Controls

- A) Robert's Rules of Order shall serve as the final authority on questions of procedures and parliamentary law for all Senate meetings except as otherwise mentioned in the Constitution.
- B) House rules or policies may be proposed by any Senator and shall require a majority vote of the Senate to be established. Once established, the rule or policy shall exist for the remainder of the semester in which it is passed.

Section 4.2 Quorum

- A) The presence of a majority, which is defined as fifty percent (50%) plus one (1), of the duly elected or appointed voting members of the Senate shall constitute a quorum.
- B) Unless otherwise provided for by the Constitution, quorum shall be required for the conduct of business at any Senate meeting.

Section 4.3 Frequency and Location

- A) The Senate shall meet at least twice each month during the regular school term.
- B) Special sessions may be called by the President or by written petition of at least one-half (1/2) of the Senators if deemed necessary.
- C) The time and location of Senate meetings shall be established by the Senate no later than the second meeting of each semester and adequately publicized to the Student Body.
- D) If necessary, a Senate meeting may be postponed for a maximum of seven (7) calendar days upon request by the President and approval by two-thirds (2/3) of the Senate. This postponement shall be adequately publicized to the Student Body.

Section 4.4 General Information

- A) All meetings shall be open to members of the PSS, as defined in Article II, Section 1.1.
- B) Senators are allowed to request to yield the floor to non-Senate members present. Such non-Senate members shall then have the privilege of the floor upon recognition by the President.
- C) Upon yielding the floor, a Senator shall lose one of his two chances to speak on a motion. Each Senator shall have two chances to speak on a motion. Debate shall be limited to two minutes per member as recognized by the President.
- D) The President shall preside over all Senate meetings and shall vote only in the case of a tie.
- E) The Vice-President shall serve as Parliamentarian at all Senate meetings.
- F) In the event that the President is unable to attend a Senate meeting, the Vice-President shall serve as both the Presiding Officer and the Parliamentarian.

- G) Senators who shall be absent from a meeting must submit a written reason for his/her absence to the Secretary within seven (7) calendar days of the absence.

Section 5 Qualifications for Senators

- Section 5.1 To be eligible to hold office, the candidate must meet the following qualifications:
- A) Be a member of the PSS as defined in Article II, Section 1.1.
 - B) Must meet the requirements set forth by the ULM College of Pharmacy for good academic standing.
 - C) Class Officers shall be and must remain members of the class he/she represents during his/her term of office, where class affiliation is determined by year of graduation.
 - D) Organizational Representatives shall be and must remain members of the organization he/she represents during his/her term of office.

Section 6 Term of Office

- Section 6.1 The term of office for Senators shall run from the date of their installation until the installation of their successors.

Article V Judicial Branch

Section 1 Powers

- Section 1.1 The judicial powers granted herein shall be vested in the Board of Ethical and Professional Conduct, herein referred to as the Board.

Section 2 Composition

- Section 2.1 The Board shall consist of members appointed or elected and confirmed as prescribed in Section 5.00 of the Code of Ethical and Professional Conduct, herein referred to as the Code.

- Section 2.1.1 No student may hold office concurrently on the Board and any other branch of the PSS.

Section 3 Duties

- Section 3.1 The Board shall:
- A) Provide an advisory opinion concerning the interpretation of the Constitution upon written request by the President.
 - B) Review all violations of the Code or the Constitution.
 - C) Conduct all impeachment proceedings except in cases where impeachment is being sought for a member of the Board.
 - D) Perform all duties inherently bestowed upon the Board or set forth in the Constitution or Code.

Section 4 Qualifications

- Section 4.1 To be eligible to sit on the Board, candidates for student membership on the Board must meet the following qualifications:
- A) Be a member of the PSS as defined in Article II, Section 1.1.
 - B) Must meet the requirements set forth by the ULM College of Pharmacy for good academic standing.
 - C) Be and remain a member of the class he/she will represent on the Board during his/her term of office, where class affiliation is determined by year of graduation.
 - D) Have no prior sanctions levied against him/her by the Board within one (1) year of the time of elections in which he/she desires candidacy.
 - E) Hold office in no other branch of the PSS during the term he/she shall serve on the Board.

Section 5 Term of Office

- Section 5.1 The term of office for Board members shall run from the date of their installation until the installation of their successors.

Article VI Committees

Section 1 PSS Committees

Section 1.1 Standing Committees

Section 1.1.1 The Standing Committees of the PSS shall include the following:

- A) Student Life Committee
 - a. Homecoming Committee
 - b. Crawfish Boil Committee
- B) Public Relations Committee
- C) Professional Development Committee
- D) Financial Affairs Committee

Section 1.1.2 Composition

- A) The Chairperson for all Standing Committees shall be a member of the Senate.
- B) Any member of the PSS, as defined in Article II, Section 1.1, may be appointed to a Standing Committee.

Section 1.1.3 Duties of the Committee Chairperson

Section 1.1.3a The Committee Chairperson shall:

- A) Coordinate the activities of their respective committees
- B) Schedule and preside over all meetings of their respective committees
- C) Report to the Senate regarding committee activities at each regularly scheduled Senate meeting
- D) Perform all duties inherent to the office of the Chairperson

- E) Hold the office of Chairperson on no more than one Standing Committee or sub-committee of the PSS

Section 1.1.3 Student Life Committee

Section 1.1.3a The Student Life Committee shall be divided into two sub-committees:

- A) Homecoming Committee
- B) Crawfish Boil Committee

Section 1.1.3b Duties

- A) The Homecoming Committee shall:
 - a. Organize and plan PSS activities for Homecoming during the fall semester
 - b. Organize and plan all PSS activities other than the Crawfish Boil during the spring semester
 - c. Coordinate with the Public Relations Committee regarding publicity of PSS activities
- B) The Crawfish Boil Committee
 - a. Organize and plan the Crawfish Boil during the spring semester
 - b. Organize and plan all PSS activities other than Homecoming during the fall semester
 - c. Coordinate with the Public Relations Committee regarding publicity of PSS activities

Section 1.1.4 Public Relations Committee

Section 1.1.4a The Public Relations Committee shall:

- A) Coordinate the publicity of PSS activities as well as the activities of recognized professional student organizations within the College of Pharmacy.
- B) Develop and publish the *Mortar and Pestle* on an annual basis
- C) Publish and make available to students an exam calendar each semester.
- D) Compile a calendar of activities each semester that shall include all PSS, recognized professional organization, and College of Pharmacy activities
- E) Have all publicity materials approved by the PSS Advisor as well as the Director of the Office of Student and Professional Affairs prior to posting or dissemination

Section 1.1.5 Financial Affairs Committee

Section 1.1.5a The Financial Affairs Committee shall:

- A) Review all *Fundraiser Registration and Request Forms* submitted by a recognized professional organization within the College of Pharmacy within seven (7) calendar days of the initial date of submission.
- B) Refer *Fundraiser Registration and Request Forms* that have been approved by the Financial Affairs Committee to the SGA Advisor and

the Director of the Office of Student and Professional Affairs for final approval

- C) Review all travel funding requests submitted by a recognized professional organization within the College of Pharmacy within seven (7) calendar days of the initial date of submission
- D) Refer travel funding requests that have been approved by the Financial Affairs Committee to the SGA Advisor and the Director of the Office of Student and Professional Affairs. Upon approval by the SGA Advisor and the Director of the Office of Student and Professional Affairs, the travel funding request will then be referred to the Dean of the College of Pharmacy for final approval
- E) Review other monetary matters as deemed necessary
- F) Maintain a record of all *Fundraiser Registration and Request Forms* and travel funding requests submitted to the Financial Affairs Committee

Section 1.1.6 Professional Development Committee

Section 1.1.6a The Professional Development Committee shall:

- A) Oversee and implement professional activities within the College of Pharmacy that shall include but are not limited to the White Coat Ceremony and the Hooding Ceremony
- B) Promote professionalism within the College of Pharmacy

Section 1.2 Ad-hoc Committees

Section 1.2.1 Ad-hoc Committees may be formed with the approval of the President when deemed necessary to further the purposes of the PSS.

Section 1.2.2 Composition

- A) The Chairperson for all Ad-hoc Committees shall be a member of the Senate.
- B) Any member of the PSS, as defined in Article II, Section 1.1, may be appointed to an Ad-hoc Committee.

Section 2 College of Pharmacy Committees

Section 2.1 Admissions Committee

Section 2.1.1 Student Composition

- A) The P1 Class President shall serve as a student member of the College of Pharmacy Admissions Committee.
- B) The P1 Class Officers shall nominate three candidates from the P1 Class to serve as a student member of the College of Pharmacy Admissions Committee. From these candidates, one (1) student member shall be selected by the Office of Student and Professional Affairs to serve on the College of Pharmacy Admissions Committee.

Section 2.2 Academic Standards Committee

Section 2.2.1 Student Composition

- A) The P2 Class President shall serve as a student member of the College of Pharmacy Academic Standards Committee.
- B) The P2 Class Officers shall nominate three candidates from the P2 Class to serve as a student member of the College of Pharmacy Admissions Committee. From these candidates, one (1) student member shall be selected by the Office of Student and Professional Affairs to serve on the College of Pharmacy Academic Standards Committee.

Section 2.3 Curriculum Committee

Section 2.3.1 Student Composition

- A) The P3 Class President shall serve as a student member of the College of Pharmacy Curriculum Committee.
- B) The P3 Class Officers shall nominate three candidates from the P3 Class to serve as a student member of the College of Pharmacy Admissions Committee. From these candidates, one (1) student member shall be selected by the Office of Student and Professional Affairs to serve on the College of Pharmacy Curriculum Committee.

Article VII Advisor

Section 1 Appointment

Section 1.1 The PSS Advisor shall be appointed according to the policies and procedures of the College of Pharmacy and the University of Louisiana at Monroe.

Section 2 Duties

Section 2.1 The PSS Advisor shall:

- A) Serve as a resource to the PSS regarding University and College policies and procedures.
- B) Oversee PSS activities.
- C) Serve in an advisory role as outlined in the University's Student Policy Manual and as otherwise deemed necessary to provide for the proper functioning of the PSS.

Article VIII Elections

Section 1 General

- Section 1.1 Elections wherein only one student can be elected shall be determined by majority vote of the Student Body of the College of Pharmacy, where majority is defined as fifty (50) percent plus one (1) vote.
- Section 1.2 Elections where multiple candidates can be elected for the same positions shall be determined by a plurality of votes. In the event that fewer candidates are qualified than there are positions then those who are qualified shall assume office by acclimation without a popular election.
- Section 1.3 Candidates may run for only one elected PSS office in any given General Election. No student may hold more than one elected office in the PSS.
- Section 1.4 All elections conducted by the PSS shall be held by secret ballot.
- Section 1.5 All members of the PSS, as defined by Section 1.1, shall be eligible to vote in all Executive Committee and Senate elections conducted by the PSS.
- Section 1.6 General Elections for the spring semester shall be held no later than one (1) month prior to the end of the spring semester.
- Section 1.7 General Elections for the fall semester shall be held no later than one (1) month after the beginning of the fall semester.

Section 2 Executive Branch Elections

- Section 2.1 Executive Committee Elections
- Section 2.1.1 Elections for Executive Committee shall be held no later than one (1) month prior to the end of the spring semester.

Section 3 Legislative Branch Elections

- Section 3.1 Class Officer Elections
- Section 3.1.1 Elections for P1 class officers shall be held no later than one (1) month after the beginning of the fall semester
- Section 3.1.2 Elections for P2, P3, and P4 class officers shall be held no later than one (1) month prior to the end of the spring semester.
- Section 3.2 Organization Representatives Elections

Section 3.2.1 Recognized organizations within the College of Pharmacy shall hold elections for representatives in accordance with the constitution and/or by-laws of each respective organization

Section 4 Judicial Branch Elections

Section 4.1 Board of Ethical and Professional Conduct Elections

Section 4.1.1 Elections for the Board of Ethical and Professional Conduct shall be held in accordance with Section 5.01 of the Code.

Section 4.1.2 No student may be elected to hold office concurrently on the Board and any other branch of the PSS.

Article IX Filling of Vacated Offices

Section 1 Executive Committee Vacancies

Section 1.1 In the event that the office of President shall become vacant, the Vice-President shall assume the title and duties of the President for the remainder of the term.

Section 1.2 In the event that the office of Vice-President, Secretary, or Treasurer shall become vacant, Special Elections shall be held within two (2) weeks if the vacancy occurs at least six (6) weeks prior to the end of the spring semester.

Section 1.3 In the event that the office of Vice-President shall become vacant less than six (6) weeks prior to the end of the spring semester, the President shall perform the duties of the Vice-President during the interim in which there is not a Vice-President.

Section 1.4 In the event that the office of Secretary or Treasurer shall become vacant less than six (6) weeks prior to the end of the spring semester, the Vice-President shall perform the duties of the vacated office during the interim in which there is not a Secretary or Treasurer.

Section 2 Senate Vacancies

Section 2.1 Class Officer Vacancies

Section 2.1.1 In the event that the office of Class President shall become vacant, the Class Vice-President shall assume the title and duties of the Class President for the remainder of the term.

Section 2.1.2 In the event that the office of Class Vice-President shall become vacant, Special Elections shall be held within two (2) weeks if the vacancy occurs at least six (6) weeks prior to the end of the spring semester.

Section 2.1.3 In the event that the office of Class Vice-President shall become vacant less than six (6) weeks prior to the end of the spring semester, the Class President shall perform the duties of the Class Vice-President during the interim in which there is not a Class Vice-President.

Section 2.2 Organization Representative Vacancies

Section 2.2.1 In the event that there is a vacancy in an organization representative Senate seat, a new organization representative shall be elected according to the constitution and by-laws of the respective organization.

Section 3 Board of Ethical and Professional Conduct Vacancies

Section 3.1 In the event that there is a vacancy on the Board, the vacancy shall be filled in accordance with Section 5.00 of the Code.

Article X Removal from Office

Section 1 General

Section 1.1 Any member of the Senate who accumulates unexcused absences from regularly scheduled Senate meetings in excess of two (2) per semester shall be automatically removed from his/her respective office.

Section 2 Recall

Section 2.1 Any member of the PSS holding elected office may be removed from office under the following provisions:

- A) By three-fourths (3/4) vote of the total voting membership of the Senate.
- B) By a petition presented to the Senate, drafted and signed by the number of students equal to at least two-thirds (2/3) of the population of the constituency from which the representative has been elected.

Section 3 Impeachment

Section 3.1 Grounds for Impeachment

- A) Dereliction in the performance of the duties of their respective office or position
- B) Intentional violation of the Constitution or misuse of the power granted therein
- C) Conduct unbecoming a student within the College of Pharmacy as defined by the Code

Section 3.2 Initiation of Impeachment Proceedings

- Section 3.2.1 Any member of the Senate has the right to initiate impeachment proceedings against any other member of the Senate or Executive Committee member in either of the following ways:
- A) By submission of the charge(s) in written form to the PSS Advisor and President. The written charges shall contain the alleged offense, the date of the offense, the names of all parties to be charged, and the portion(s) of the Constitution and/or Code that was violated. The matter shall be brought to the Senate floor at the first meeting directly following the submission of the charges. The charges shall then require a two-thirds (2/3) vote of the Senate. In the event that the President is the member being charged, then the written charges shall be submitted to the PSS Advisor and the Vice-President.
 - B) Presentation of a petition to the Senate that contains the signatures of at least two-thirds (2/3) of the population of the constituency from which the representative was elected. The petition shall contain the alleged offense, the date of the offense, the names of all parties to be charged, and the portion(s) of the Constitution and/or Code that was violated.

Section 3.3 Disposal of Impeachment

- Section 3.3.1 Upon meeting either of the criteria in Article X, Section 3.2.1, for presenting the matter of impeachment to the Senate floor, the Senate must bring the accused party to trial no later than fourteen (14) days after the petition for impeachment reaches the Senate floor and is approved.
- Section 3.3.2 Impeachment proceedings shall be under the jurisdiction of the Board.
- Section 3.3.3 In the event that an accused party is found guilty, the Senate shall call for an immediate resignation of the guilty party.

Article XI Grievances

Section 1 Procedure

- A) The complainant shall submit a signed and dated grievance in typed form to the Vice-President.
- B) Grievances shall include the specific issues to be addressed as well as the proposed course of action.
- C) The Vice-President shall present properly submitted grievances to the Executive Committee for review within seven (7) calendar days of the initial submission of the grievance.
- D) The Executive Committee shall review the grievance and submit its determination in typed form to the complainant within fourteen (14) calendar days of the initial submission of the grievance. The Executive Committee shall include in its determination the proposed course(s) of action, if any, to address the grievance.

Article XII Referenda

Section 1 General

- A) A referendum shall consist of a single question such that a student may vote either yes or no.
- B) More than one referendum may be voted on in one election.
- C) Referenda shall only be voted on during the General Elections of the fall or spring semester.
- D) All referendum questions shall be publicized for at least two (2) weeks prior to elections.
- E) Referenda that are passed through a majority vote received from the Student Body shall become effective immediately and shall not be subject to presidential veto.

Article XIII Amendments

Section 1 Proposal

Section 1.1 Constitutional amendments may be proposed by any member of the Senate or Student Body.

Section 1.2 Amendments shall be proposed by members of the Senate by submission of the proposed amendment(s) to the PSS Advisor and President in written form.

Section 1.3 Amendments shall be proposed upon request of the Student Body through the presentation of a petition of amendment signed by at least thirty (30) percent of the Student Body.

Section 2 Procedure

Section 2.1 Proposed amendments to the Constitution shall be presented in writing to the PSS Advisor and President at least two (2) weeks prior to the Senate meeting at which they will be voted upon.

Section 2.2 Proposed amendments, together with the parts of the Constitution affected, shall be made available to the Student Body at least one (1) week prior to its presentation to the Senate floor.

Section 3 Ratification

Section 3.1 A proposed amendment shall be enacted upon receiving a two-thirds (2/3) vote of approval of the Senate and a majority vote of approval from the Student Body members voting in the election.

Article XIX Ratification

Section 1 This Constitution shall be ratified upon its passage by a two-thirds (2/3) vote of the Senate, it shall supersede all prior Constitutions and become authority.

Section 2 All measures taken or legislation enacted by the PSS shall be subject to review by the Dean of the College of Pharmacy and may be repealed if deemed inconsistent with the ideals, policies, or procedures of the College of Pharmacy.