

2009 FALL SEMESTER
REGISTRATION DATES AND CALENDAR

ARROW (<https://arrow.ulm.edu>)

NEW LATE PAYMENT FEE POLICY

Please read the below information carefully!

Students will not be dropped for non-payment; however; students with a balance after the fee payment deadlines will be charged a late payment fee. Students will be responsible for any tuition and fees for classes that remain on your schedule and/or room, meals and any miscellaneous charges on their account after the fee payment deadline. Students who are recipients of scholarships, TOPS, National Guard, financial aid, waivers or any special program must have all required paperwork in advance of the deadline to avoid the late payment fees. Students are responsible for any balance that results from losing their financial aid, scholarships, waivers, etc. during the session or semester. All registered students are advised to check their fee bill on Arrow to verify their payments and/or credits (scholarships, financial aid, waivers, etc.) have been received and posted.

To avoid the late payment fee, students must:

1. Have a zero balance by the fee payment deadline as a result of payment(s)
2. Have a zero balance by the fee payment deadline as a result of financial aid and/or scholarships and/or waivers
3. Have signed up for the online payment plan by the fee payment deadline
4. Have dropped your courses by the fee payment deadline

NOTE:

It is the student's responsibility to drop their courses if they have decided for any reason not to attend ULM. **Fall classes dropped after Friday, August 28, 2009, at 11:30 a.m. will be graded with a "W" grade and will be included in tuition and fees calculations.**

2009 FALL SEMESTER SEQUENCE

SENIORS AND SPECIAL GROUPS	Pre-registration – April 20-21 (Monday and Tuesday)	6:00 a.m.-6:00 p.m. and 7:00 p.m.-12:00 a.m.
P-Z	Register Wednesday, April 22	6:00 a.m.-6:00 p.m. and 7:00 p.m.-12:00 a.m.
H-O	Register Thursday, April 23	6:00 a.m.-6:00 p.m. and 7:00 p.m.-12:00 a.m.
A-G	Register Friday, April 24	6:00 a.m.-6:00 p.m. and 7:00 p.m.-12:00 a.m.
All eligible students	Saturday, April 25 – Sunday, August 16	6:00 a.m.-6:00 p.m. and 7:00 p.m.-12:00 a.m.
	Monday, August 17	6:00 a.m. - 12:00 p.m. (Noon)

NOTE: The following students must submit a new application for admission and pay an application fee:
 1) students who have graduated and plan to re-enroll, 2) students who have missed six consecutive terms (attending or applying for one or both summer sessions is considered participation in a term).

APRIL - 2009

20-21	Monday-Tuesday	Pre-registration for seniors and special groups begins 6:00 a.m. - 6:00 p.m. and 7:00 p.m. - 12:00 a.m.
22	Wednesday	Fall ARROW registration opens 6:00 a.m. - 6:00 p.m. and 7:00 p.m. - 12:00 a.m. according to alphabetical sequence and continues through 12:00 a.m., Monday, August 17.

MAY - 2009

1	Friday	Fall Textbook Reserves available at www.ulmbookstore.com
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JUNE - 2009

1	Monday	Last date to cancel housing for 2009 fall semester.
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JULY - 2009

10	Friday	Fall fee statement is available. Visit the Web: https://arrow.ulm.edu (follow Student Services link to Account Summary).
10	Friday	Tuition payment plans available in Student Account Services.
22	Wednesday (updated 4/24/09)	Priority Deadline for Fall 2009: In order for your Fall fee bill to be paid on time, ALL requested information must be SUBMITTED and PROCESSED by the FAO. Please Note: Processing can take up to 2 weeks.

AUGUST - 2009

3	Monday	Late admission period begins. An admission application late fee will be charged.
16	Sunday	Last day to reserve Textbooks online at www.ulmbookstore.com
17	Monday	Fall textbooks available. Warhawk Express not available until August 19.
17-21	Monday-Friday	Faculty Development activities.

AUGUST - 2009

17	Monday	Fall ARROW registration closes at 12:00 p.m. (Noon). If you wait to register on the last day of Web registration, we cannot guarantee that you will be able to register in your required/preferred classes. A \$100 late fee will be charged to students who register during the Late Registration period.
17	Monday	Deadline to pay tuition and fees for regular registration. Students who pay tuition and fees on or before the August 17 deadline will avoid late fees. <u>OPTIONS FOR MAKING PAYMENT FOR REGULAR REGISTRATION-Students must obtain bill on ARROW under Account Summary</u> (https://arrow.ulm.edu) 1. Payment (cash, check or money order) at LA Capitol Federal Credit Union on Northeast Drive by 3:30 p.m. 2. Payment (web check or credit card) on ARROW under Account Summary by 12:00 a.m. (midnight)
17	Monday	Last date to add vehicle registration and Warhawk Express on-line through ARROW to student account.
18	Tuesday	<u>No course changes (adds/drops) or financial aid awards will be available on ARROW or through the Registrar's Office on this date. The add/drop function will be available on Wednesday, August 19.</u>
18	Tuesday	\$50 Late Payment fee begins. This non-refundable fee will be assessed to the student who has failed to pay their tuition and fees by the August 17 deadline.
19	Wednesday	Warhawk Express available for fall semester.
19-28	Wednesday-Friday	Late Registration and Add/Drop of classes on ARROW August 19-28 is 6:00 a.m.- 6:00 p.m. -7:00 p.m. – 12:00 a.m. (\$100 late fee). August 28 is the last date to add a course and the payment deadline is on August 28 before 3:30 p.m. at LA Capitol Federal Credit Union on Northeast Drive or on ARROW by 12:00 a.m. (midnight) under Account Summary.
21	Friday	Residence Halls open at 9:00 a.m. to 6:00 p.m. for first-time freshmen and new transfer students. Students must be registered for classes and all fees paid before checking into a residence hall. Check-in begins at the Student Activity Center.
21-23	Friday-Sunday	SUB opens at 10:00 a.m. – 7:00 p.m.
21-27	Friday-Thursday	Vehicle registration will be held for <u>all students</u> in the Activity Center Lounge from 8:00 a.m. - 4:00 p.m. Students must bring registration papers and pay a \$50.00 vehicle registration fee (on fee bill or pay at LA Capitol Credit Union on Northeast Drive) before decal is provided.
22	Saturday	Residence Halls open at 9:00 a.m. - 6:00 p.m. for <u>all students</u> . Students must be registered for classes and all fees paid before checking into their residence hall. Check-in begins at the Student Activity Center.
23	Sunday	Residence Halls open at 9:00 a.m. - 5:00 p.m. for <u>all students</u> . Students must be registered for classes and all fees paid before checking into their residence hall. Check-in begins at the Student Activity Center.

AUGUST - 2009

24	Monday	Classes begin, 7:30 a.m. All food service facilities open regular hours. All regular courses and 1 st 8 week courses begin.
25	Tuesday	Last date to pick-up Textbook Reserves (5:00 p.m.)
28	Friday	Last date to add a course (6:00 a.m. to 11:30 a.m.) NOTE: If course load is reduced after this date, a refund is <u>not</u> applicable. A partial refund applies only for resignation. “W” grade will be issued for courses dropped after this date and course(s) will remain on the student’s schedule for fee calculation purposes.
28	Friday	Fee payment deadline for late registrants. This non-refundable fee will be assessed to students who register for classes after August 18, 2009 . These students have until Friday, August 28 to pay their fees to avoid a late payment fee. Fee payment deadline also for students who made schedule changes, added housing or meals or anything that resulted in an increase in tuition and/or fees. OPTIONS FOR MAKING PAYMENT FOR REGULAR REGISTRATION-Students must obtain bill on ARROW under Account Summary (https://arrow.ulm.edu) 1. Payment (cash, check or money order) at LA Capitol Federal Credit Union on Northeast Drive by 3:30 p.m. 2. Payment (web check or credit card) on ARROW under Account Summary by 12:00 a.m. (midnight)
28	Friday	No course changes (add/drops) will be available on ARROW or through the Registrar’s Office on Friday, August 28 after 11:30 a.m. until financial aid processing is completed. The drop function will be available beginning at 6:00 a.m. on Saturday August 29.
28	Friday	Last date to make meal plan changes at the SACS Office.
31	Monday	\$50 late payment fee which is a non-refundable fee assessed to all students who still owe an outstanding balance after August 28 . Financial Aid awards will not be available.

SEPTEMBER - 2009

4	Friday	Last date for full Textbook refunds.
7	Monday	Labor Day Holiday. All University Offices and food services closed.
8	Tuesday	Classes resume, 7:30 a.m. – all University Offices open. All food services open regular hours.
8	Tuesday	Final date for making application for comprehensive examination and application for degree for December commencement – check with respective department or dean’s office.
11	Friday	Refund available by Direct Deposit or check will be mailed.
11	Friday	Final date for resigning with a partial refund upon resignation.
18	Friday	Final date for removing “I” grades.
18-22	Friday- Tuesday	Mid-term grading begins at 8:00 a.m. on Friday, September 18 for 1 st 8-week courses and ends at 4:00 p.m. on Tuesday, September 22.
18	Friday	Deadline for submitting financial aid appeals for 2009 fall.
23	Wednesday	Meal plan may be changed at discretion of food service due to non-payment.
25	Friday	Final date for dropping courses or resigning from the University for the 1 st 8-week session; a “W” grade will be issued.

OCTOBER - 2009

5-16	Monday-Friday	Mid-term grading for fall courses.
12-16	Monday-Friday	Preliminary examinations for doctoral students.
15	Thursday	Final date for filing field study, thesis, or dissertation with Graduate Advisory Committee.
16	Friday	Final exam date for 1 st 8-week courses.
19	Monday	Classes begin for 2nd 8-week courses.
23-26	Friday-Monday	Fall Holiday – all University Offices will be closed on Friday, October 23 . All food services will be closed October 23-26 (Friday-Monday). Classes resume on Tuesday, October 27.
27-30	Tuesday-Friday	Comprehensive examinations for graduate students
29	Thursday	Final date for filing field study, thesis, or dissertation with Graduate School.

NOVEMBER - 2009

2	Monday	Final date for dropping a Fall Semester course or resigning from the University -"W" grades issued (6:00 a.m. to 6:00 p.m. and 7:00 p.m.-12:00 a.m.). Drop dates for short courses may vary.
13-17	Friday-Tuesday	Mid-term grading for 2 nd 8-week courses; Grading ends at 4:00 p.m. on Tuesday, November 17.
20	Friday	Final date for dropping courses or resigning from the University for 2 nd 8-week courses; a "W" grade will be issued.
20	Friday	Deadline for completing all Financial Aid requirements in order for payments to be processed prior to the 2010 spring fee payment deadline.
23-24	Monday-Tuesday	Fall Textbook BuyBack – 7:30 a.m. – 5:30 p.m.
25	Wednesday	Fall Textbook BuyBack – 7:30 a.m.-1:00 p.m.
25-29	Wednesday-Sunday	Thanksgiving Recess – Classes close at 12:00 p.m. on Wednesday on November 25. All University Offices remain open on Wednesday, November 25 until 5:00 p.m. Food services close at 2:00 p.m. All University Offices will be closed Thursday, November 26-Friday, November 27. Classes resume on Monday, November 30.
26-29	Thursday-Sunday	Bookstore closed for Thanksgiving holiday.
30- Dec. 11	Monday-Friday	Fall Textbook Buyback Begins – 7:30 a.m. - 5:30 p.m. November 30 – December 11

DECEMBER - 2009

7, 8	Monday, Tuesday	Final examinations.
9	Wednesday	Student Study Day – no examinations scheduled.
10-11	Thursday, Friday	Final examinations.
11	Friday	Fall Textbook Buyback Ends
11	Friday	SUB closes at 2:00 p.m.; Schulze Cafeteria closes at 5:00 p.m.
11	Friday	Final date for 2 nd 8-week courses

DECEMBER - 2009

12	Saturday	Students must check-out of residence halls by 12:00 p.m. (Noon). Late check-outs will be assessed a daily charge.
15	Tuesday	Grades must be entered on-line by faculty before 8:00 a.m.
19	Saturday	Commencement Day, 2:00 p.m. (semester ends, 12:00, midnight)
Dec.21 through Jan. 1	Monday-Friday	University Offices closed from December 21- January 1, 2010 . Offices reopen on Monday, January 4 at 7:30 a.m.

NOTE: Either some or all dining and residence halls may be closed during the Fourth of July, Labor Day, Thanksgiving, and other holiday periods when classes are not in session. Schedules will be published in advance before each holiday period.